

April 2026

Dear parent(s)/carer(s),

I am writing to inform you of a vacancy for the role of parent governor on our local governing board.

### **The role of the governing board**

The school's local governing board is responsible for providing confident and strategic leadership, and creating robust accountability, oversight and assurance for the school's educational and financial performance. The board is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils.

### **The role of a parent governor**

As a parent governor, you'll work with the board to make sure it effectively carries out the duties referred to above. You'll also play a vital role in bringing a **parental perspective** to the governing board, but you're not there to speak 'on behalf' of the parent body.

To be a parent governor you should have:

- A strong commitment to the role and to improving outcomes for children – the role is ideally for a four-year term of office
- Good inter-personal skills, curiosity, and a willingness to learn and develop new skills
- The specific skills required to make sure the governing board delivers effective governance

The governing board is keen for candidates to have skills in the following:

- Candidates with previous governing or board experience, including experience of leading within a governing body or similar
- Candidates with a familiarity with business functions such as finance, procurement and strategic planning

### **Expectations of governors**

As a governor, you will be expected to:

- Attend local governing body meetings; there are 6 of these a year on Mondays between 4:30 and 6:30
- Attend training as appropriate; as a minimum, this involves induction training when you join and yearly safeguarding training normally arranged around the initial meeting of the year
- Contribute to the school strategic planning; this may involve attendance at the LiFE Multi-academy Trust strategic planning day and will involve attendance at the school strategic planning afternoon held in June
- Complete some in-school monitoring activities; this involves meeting with school leaders three times a year at a mutually convenient time
- Maintain confidentiality at all times

[www.ashbyschool.org.uk](http://www.ashbyschool.org.uk)

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### Further information

If you wish to find out more about being a school governor, Nigel Middleton (Chair of Governors) and I are happy to answer any questions. Please send these to our [admin@ashbyschool.org.uk](mailto:admin@ashbyschool.org.uk) e-mail account. You can also use this address to request a conversation about being a governor if you would find that useful.

### How to apply

If you're interested in applying for the role, please complete the candidate form linked [here](#) by **3pm on Tuesday 5<sup>th</sup> May 2026**. If we receive more applications than there are vacancies, a confidential ballot will be carried out using the information in the candidate form. We will inform you closer to the time if we have to do this.

Yours sincerely,



Dr Mellor