

Action Plan: Ashby School

Local Asbestos Management Plan

January 2026



Introduction

Asbestos is a naturally occurring fibrous material, which was used extensively as a building material in the UK from the 1950s through to the mid-1980s. It was used for a variety of purposes and was ideal for fireproofing and insulation. There are three main types that was used in Great Britain: crocidolite (blue), amosite (brown) and chrysotile (white) asbestos.

Asbestos was often mixed with other materials and therefore it can be difficult to identify asbestos containing materials (ACM). It can be found in many products used in buildings including ceiling tiles, pipe insulation, boilers, and sprayed coatings.

Asbestos can cause four serious diseases: mesothelioma, asbestos-related lung cancer, asbestosis, and diffuse pleural thickening. These diseases are generally caused by "long term" exposure to asbestos with it taking between 15 – 40 years for the effects to show.

The following document outlines Ashby School School approach to managing asbestos containing materials within the school building(s).

The school complies with the HSE's approved code of practice '*The management of asbestos in non-domestic premises*' (L127 and is committed to preventing exposure to asbestos fibres to all persons that enter onto its premises.

Statement of Document Purpose

The document that follows contains the procedures for the management of asbestos containing materials undertaken by Ashby School in order to comply with its legal responsibilities brought about by the Control of Asbestos Regulations 2012 and to prevent the accidental release of asbestos within the school. It must be adhered to by all employees, contractors and persons charged with the responsibility for the management of asbestos.

Signed..... Headteacher Date.....

Signed..... Site Manager Date.....

Roles and Responsibilities

Role	Responsibilities
Employer (MAT, Academy Board of Trustees)	- Set out clear guidance on what is expected to ensure asbestos is adequately managed. - Ensure staff have access to relevant training to enable them to fulfil their duties in relation to asbestos. - Provide advice/support following any asbestos related incident.
Headteacher	- Ensure adequate systems are in place to effectively manage asbestos on a day-to-day basis and communicate information to staff and other relevant persons. - Arranging an asbestos survey of all buildings under the school's control. - Completing a risk assessment and preparing asbestos management plan for the premises.
Governing Body	Support the Headteacher in ensuring that there are adequate systems in place to manage asbestos on site and that relevant reviews of known asbestos containing materials (ACM'S) are undertaken by undertaken monitoring of arrangements.
School Business Manager	- Support the Headteacher by documenting a local asbestos management plan and coordinating an annual review of the document. - Arranging for additional surveys to be considered/organised prior to works that penetrate the fabric of the building or have the potential to disturb asbestos containing materials. - Liaise with Contractors and Site Team to ensure all works undertaken are completed in a controlled and safe manner. - Assisting with the induction of contractors on locations of ACMs as part of any building works being undertaken and monitoring their activities.
Premises officer	- Support the Headteacher in undertaking and recording a visual annual inspection of all ACM's. - Assisting with the induction of contractors on locations of ACMs as part of any building works being undertaken and monitoring their activities. - Reporting any concerns to Headteacher immediately.
All Staff	Report any concerns relating to known/presumed ACMs to the Headteacher immediately.
Contractors	- Required to identify any works that they may be undertaking whereby the fabric of the building will be penetrated or asbestos containing materials may be disturbed. - Ensure that they have familiarised themselves which the location of any asbestos containing materials within the area(s) that they are working. - Required to inform the Headteacher immediately if they are concerned or identify accidental damage to any known or presumed ACM.

Communication of Information

Role	Information to be communicated	Responsibility for communication
New staff member	• Receive an induction that will include information relating to the whereabouts of known or presumed asbestos within the school. • Have the content of the asbestos management plan explained to them. • This will be signed by staff to confirm understanding and their responsibilities and recorded for reference.	• Headteacher/Site Manager
All Staff	• Receive annual update/briefing on the whereabouts of asbestos and individual responsibilities.	• Headteacher/Site Manager
General visitors	• Will only be advised on the whereabouts of asbestos if it is reasonably foreseeable that their visit or activities would result in them coming into contact with known or presumed ACM's.	• Site Manager
Contractors	• Receive an induction, relevant and proportionate to the works, to include the whereabouts of any known or presumed ACM's. • For works whereby direct access to known or presumed ACM's will take place contractors must be given detailed information relating to the areas in which they will be working and a permit to work issued (see Appendix 3) • Access to asbestos management plan, completed surveys any asbestos removal information.	• Site Team

Asbestos Management Plan

The Control of Asbestos Regulations 2012 outlines a duty for those with responsibility to manage non-domestic premises and for protecting others who work in such premises, or use the building in other ways, from the risks to ill health that exposure to asbestos causes.

A suitable and sufficient management survey will be undertaken to establish if asbestos containing materials are present on the premises. If a contractor is appointed to undertake the survey, they should be assessed to ensure they can demonstrate they have received adequate training, they have an adequate quality management system and are carrying out any survey in accordance with HSG 264 Surveying, sampling, and assessment of asbestos-containing materials. Only asbestos surveyors, contractors and analysts that are UKAS ISO 17020 certified and are respective members of the Asbestos Removal Contractors Association, (ARCA) (Asbestos Removal Contractors only) and Asbestos Testing and Consulting Association (ATAC) will be employed. The Management Survey shall be reviewed every 5 years, or after any significant changes to the building.

The management survey and any refurbishment surveys completed will be kept on site at all times and will be accessible to all staff, contractors, and visitors. A register of all known and identified asbestos containing materials will be maintained and available (see Appendix 1) All contractors are required to sign on attendance at site, to demonstrate they have read and understand the contents of the asbestos report and confirm the work they have undertaking will not interfere with asbestos in the building.

The condition of asbestos containing material will be assessed and recorded (see appendix 2) annually by the Premises Officer to determine the condition of the asbestos. The Premises Officer receive suitable and sufficient information, instruction and training before this task is undertaken, and at periodic intervals, to ensure competency. ACM discovered to be in poor condition must reported to the Headteacher, and either be repaired or removed by a competent contractor.

All types of asbestos will be treated the same, there is no 'lower risk' type of asbestos. Material suspected of containing asbestos will be presumed to contain asbestos unless there is strong evidence it does not.

Where surveys have identified that wall/ceiling panels or similar surfaces within the school contain, or are suspected of being ACMs, staff must no longer use areas for display purposes.

Staff must not lift or move any suspended ceiling tiles or knowingly interfere with any identified ACMs.

An asbestos management file including survey reports, annual inspections and all other relevant information will be held in the Reception Office, readily available to staff. Anyone visiting the school to carry out repairs/maintenance will be given relevant asbestos information before undertaking any work, and they must sign to state they have understood the risks relating to asbestos within the building. This will be provided by the School.

Where the plan indicates that there are known or suspected ACMs which either form part of the planned works or have the potential to be damaged due to the proximity of the working area, no work will take place until an appropriate method statement of work is produced, and further surveys are obtained as required and a permit to work issued.

Emergency Procedures

All staff, contractors and other relevant persons must inform the Headteacher immediately of any concerns/damage to any known or presumed ACMs.

The Headteacher will make an informed decision on whether an area needs to be immediately vacated and sealed based on severity of concern/damage (i.e., panel damaged with debris visible rather than a small scratch to a surface).

The Headteacher will contact YMD Boon to obtain initial advice on any necessary actions.

The Headteacher will liaise with the contractor and agree on the course of action necessary and to undertake an investigation as required.

The Headteacher will act upon the advice obtained from the contractor to ensure that risks to staff, pupils and other persons that may be affected are adequately controlled.

If remedial action is required the Governing Body, MAT and Headteacher make available the necessary funds and appoint an appropriately experienced Project Manager to manage any necessary project in line with the HSE guidance.

Following any suspected or known release of asbestos fibres, air monitoring will be required.

Releases of asbestos must be reported in line with the requirements of the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013.

Planned or Emergency Works

The Headteacher will inform all staff, pupils, visitors, and contractors of any works that may affect any known or presumed asbestos containing materials or where the presence of asbestos cannot be verified.

The Control of Asbestos Regulations 2012 requires some non-licensed work to be notified to the relevant enforcing authority, the duty holder must ensure medical examinations are carried out and maintain registers of work. The School/ Academy should consult the further web page regarding non-licensed work and how to comply with the requirements.

<http://www.hse.gov.uk/asbestos/licensing/notifiable-non-licensed-work.htm>

Prior to any planned or emergency works being undertaken, the school will consult the asbestos management plan and asbestos surveys to determine whether there are any confirmed or presumed asbestos containing materials present.

For any works where the fabrication of the building will be penetrated or disturbed where the presence of asbestos cannot be verified, the school will arrange through an external person with relevant knowledge and competence for a further refurbishment and demolition survey to be undertaken.

In the exceptional circumstances where it can be confirmed/verified that there are no asbestos containing materials present i.e., either by a previous survey whereby analysis has been undertaken or based on competent knowledge of materials i.e., solid brickwork with no render/plaster or solid wood where penetration will not go beyond the known material the work can progress.

If in any doubt the school will arrange through an external person with relevant knowledge and competence for a further refurbishment and demolition survey to be undertaken.

Where works are proceeding on, or in an area where there are known asbestos containing materials, no works will start until a competent person has determined whether the asbestos containing materials need to be removed.

Most asbestos removal work must be undertaken by a licensed contractor; any decision on whether work is licensable is based on the risk. If the school does not consider they are competent in making this assessment and will consult YMD Boon for advice.

If the removal of ACMs is required, the school will request YMD Boon to make the relevant arrangements to appoint a UKAS accredited and/or licensed contractor and to ensure that the relevant health and safety arrangements are undertaken on the school's behalf.

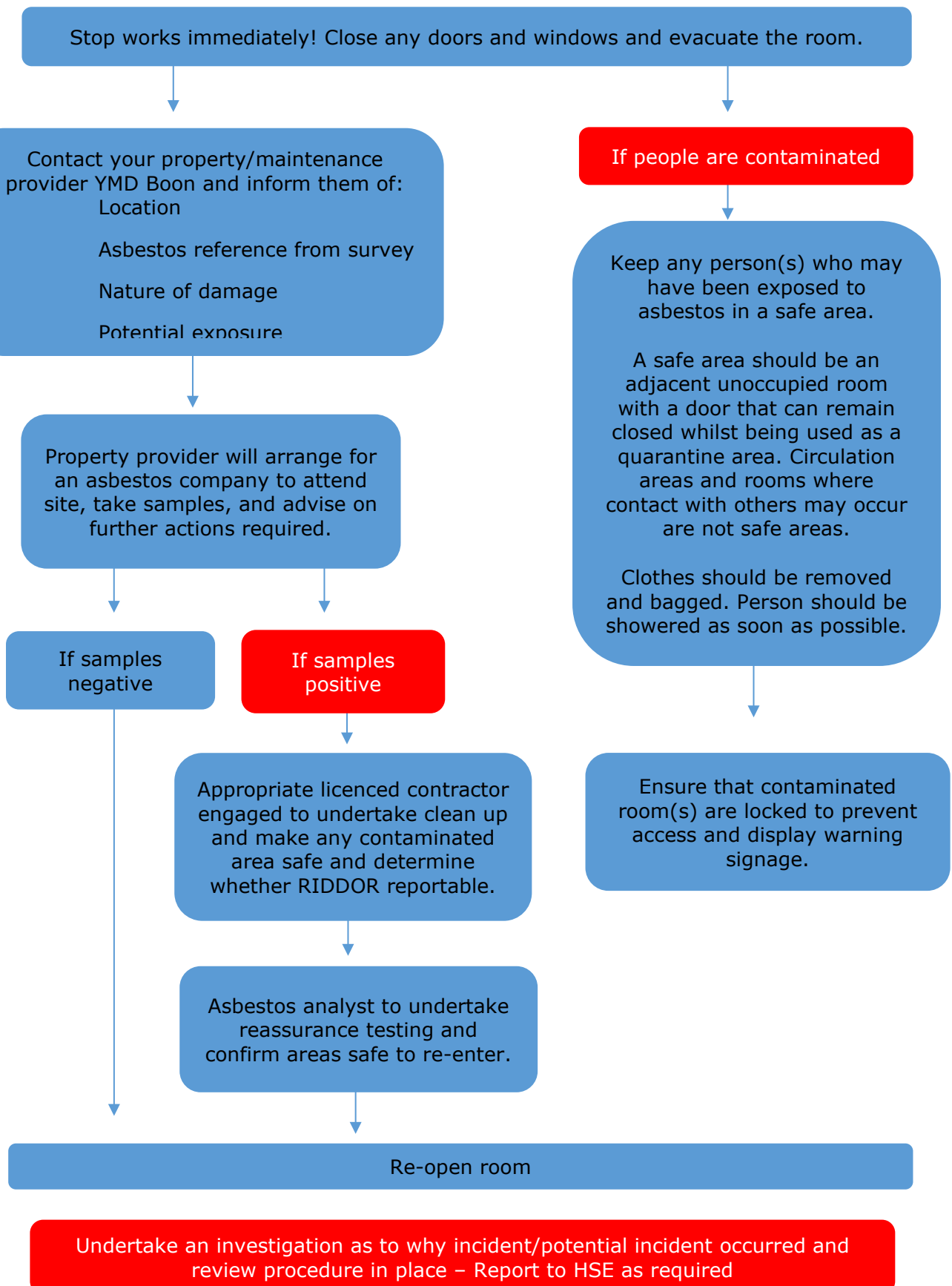
Relevant method statements and risk assessments on how the work will be undertaken must be provided prior to the work commencing. The school will ask YMD Boon to review these documents on their behalf to ensure suitable and sufficient.

In the event of asbestos being removed from the site, a copy of the consignment note will be kept at the school. Consignment notes will be kept with the asbestos management plan and surveys. Following removal of asbestos containing materials the school in conjunction with YMD Boon, will arrange for clearance testing of the area to be undertaken prior to reoccupying.

The school in conjunction with YMD Boon will ensure that relevant documents and certificates relating to the removal of ACMs are obtained and kept on site.

Asbestos Disturbance Contingency Procedure

This procedure should be followed following any suspected asbestos disturbance.



Appendix 1

Ashby School Register of all identified asbestos containing (ACMs)

**To be read in conjunction with Survey reference:
J066509 Management Survey,**

Area Ref No.	Location	Building Component	Asbestos Type	Action Priority	Page No.
083	Block A, External	To white wood windows high level, composites plastics, resin and vinyl	Chrysotile	Low	24
007	A1, Block A, Ground Floor, Void Space on floor next to access hatch	Dust/Debris, Unsealed insulation	Chrysotile, Crocidolite	Medium	25
084	Block B, External	Well-Bound Material Sealant to white wood windows to flat angled roof high level, composites plastics, resin and vinyl	Chrysotile	Low	26
080	IE001, Block I, External, Top of Chimney Stack	Asbestos Cement, Cowling, cement, coatings, sealed AIB, insulation, sprays etc.	Chrysotile	Low	27
083	IE001, Block I, External, High Level Roof	Asbestos Cement, Undercloaking, cement, coatings, sealed AIB, insulation, sprays etc.	Chrysotile	Low	28
048	IB002, Block I, Boiler Room	Asbestos Textiles Gaskets, cement, coatings, sealed AIB, insulation, sprays etc.	Chrysotile	Low	29
049	IB001, Block I, Stairs	Wall, Asbestos Insulating Board, cement, coatings, sealed AIB, insulation, sprays etc.	Chrysotile	Low	30
050	IB001, Block I, Stairs	Asbestos Insulating Board, cement, coatings, sealed AIB, insulation, sprays etc	Chrysotile, Amosite	Low	31
065	IGF003, Block I, Stairs	Reinforced Composite, Composites, plastics, resins, vinyls	Chrysotile	Low	32

077	IGF019, Block I, Ground Floor, Boiler Room	Within Electric box, flash guards to electrical switchgear, asbestos textiles/paper, unsealed AIB, encapsulated insulation, textiles.	Chrysotile	Low	33
025	IF1003, Block I, Stairs	Nosing to step, Reinforced Composite, composites, plastics, resins, vinyls	Chrysotile	Low	34
027	IF1006, Block I, Corridor	Nosing to step, Reinforced Composite, composites, plastics, vinyl, resins, vinyl/	Chrysotile	Low	35
035	IF1014, Block I, 1 st Floor, Corridor	Nosing to step, composites, plastics, resins, vinyl	Chrysotile	Low	36
040	IF1018, Block I, 1 st Floor, Corridor	Nosing to step, reinforced composite, composites, plastics, resins, vinyl	Chrysotile	Low	37
013	IF2013, Block I, 2 nd Floor, Corridor	Nosing to step, reinforced composite, composites, plastics, resins, vinyl	Chrysotile	Low	38
181	CB00001, Block C, Z-Sub Level 1, Boiler Room	Residual Debris to wall behind boiler, dust/debris, unsealed AIB, encapsulated insulation, textiles	Chrysotile	Medium	39
061	CGF004, Block C, Ground Floor, Boiler Room	Rope seals, asbestos textiles/paper, unsealed AIB, encapsulated insulation, textiles	Chrysotile	Low	40
068	CGF002, Block C, Ground Floor, Lobby and Stairs	Beige tile and adhesive, floor, reinforced composite and well bound material, composites, plastics, resins, vinyl	Chrysotile	Low	41
069	CGF027/008, Block C, Ground Floor, Store	Store, Beige tile and adhesive, floor, reinforced composite, well bound material, asbestos textiles/paper, composites, plastics, resins, vinyl	Chrysotile	Low	42
054	C4, Block C, Roof Void	Access Hatch 5, debris in ducting joints, asbestos insulation coating, unsealed insulation	Chrysotile	Medium	43
055	C4, Block C, Roof Void	Access Hatch 5, debris to wall leading to void 2, dust/ debris, unsealed insulation	Chrysotile	Medium	44

104	EGF015. Block E. Ground Floor, Electric Cupboard	Battery, within battery back up unit, asbestos cement, cement, coatings, sealed AIB, insulation, spray etc.	Chrysotile	Low	45
120	EGF001, Block E, Ground Floor, Boiler Room	Gaskets to pipe valves, asbestos textiles/ paper, cement, coatings, sealed AIB, insulation, sprays etc.	Chrysotile	Low	46
144	Block F, External Areas, Damp Proof Membrane	Low Level Externals, Damp Proof Membrane, well-bound material, composites, plastics, resin, vinyl	Chrysotile	Low	47
140	E1, Block F, Ground Floor, Plant Room, Ceiling Panels	Ceiling Panels, asbestos cement, cement coatings, sealed AIB insulation, sprays etc.	Chrysotile & Crocidolite	Low	48
141	E1, Block F, Ground Floor, Plant Room, Walls	Wall panels, asbestos cement, cement, coatings, sealed AIB, insulation, sprays etc	Chrysotile & Crocidolite	Medium	49
143	E1, Block F, Ground Floor, Plant Room	Flash guards within electrical boxes, asbestos textiles/ paper, unsealed AIB, encapsulated, insulation textiles	Chrysotile	Low	50
153	Block G, External Areas, Damp Proof Membrane	Low Level Externals, Damp Proof Membrane, well-bound material, composites, plastics, resin, vinyl	Chrysotile	Low	51
172	GB0001, Block G, Z-Sub Level 1, Boiler Room	Residual debris to wall with boilers on, dust/ debris, unsealed insulation	Chrysotile & Crocidolite	High	52
167	GGF010, Block G, Ground Floor, Lobby	Floor beneath carpet, Grey tile and adhesive, reinforced composite and well bound material, composites, plastics, resins vinyl	Chrysotile	Low	53
166	GGF008, Block G, Ground Floor, Electric Cupboard	Flash guards within old BILL and MEM boxes, asbestos textiles/ paper, unsealed AIB, encapsulated insulation, textiles	Chrysotile	Low	54
178	G2GF001, Block G2, Ground Floor, Gas Meter Cupboard	Loose Gaskets on floor, asbestos textiles/ paper, cement, coatings, sealed AIB, insulation, sprays etc	Chrysotile	Low	55

086	Block H, External Areas, Roofline	Uncloaking roofline, asbestos cement, cement, coatings, sealed AIB, insulation, sprays etc.	Chrysotile	Low	56
081	Block J, External Areas, to Windows	Sealant debris to windows, well bound material, composites, plastics, resins, vinyl	Chrysotile	Low	57

INACCESSIBLE AREAS

Due to the limitations of the management survey available, there are a significant number of areas within the school/academy that may not have been accessed. It must be presumed that these areas contain ACMs until confirmed otherwise by the undertaking of a more detailed refurbishment and demolition survey.

Areas include but are not exclusively:

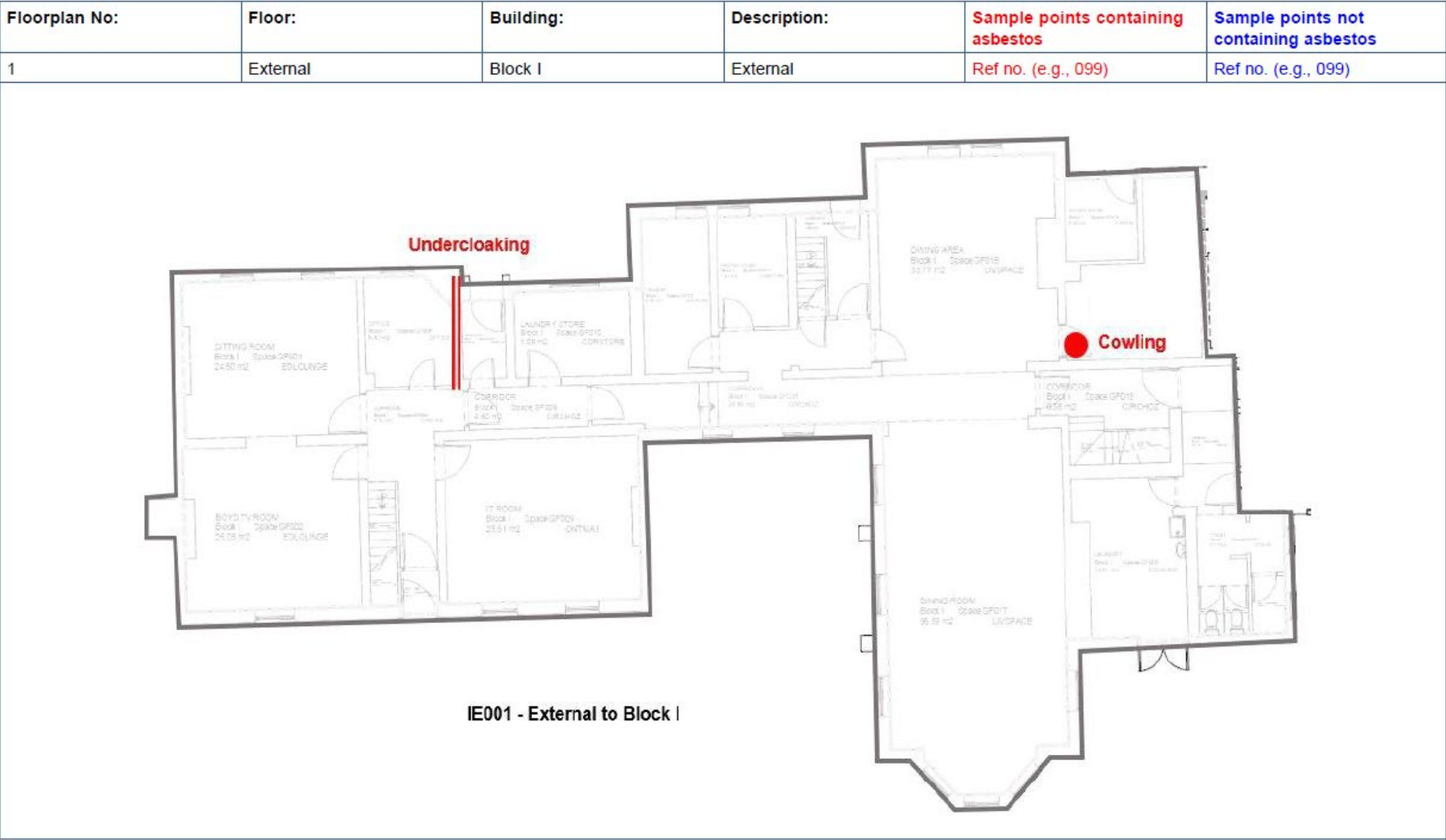
- Beneath solid/wooden floors
- Through or behind any suspected asbestos containing materials
- Within electrical boxes, installations
- Live machinery/plant/boilers
- Above suspended ceilings
- In any rooms/areas not accessed as part of the surveys held.

Prior to any works being undertaken on or in these areas, a further survey will be arranged.

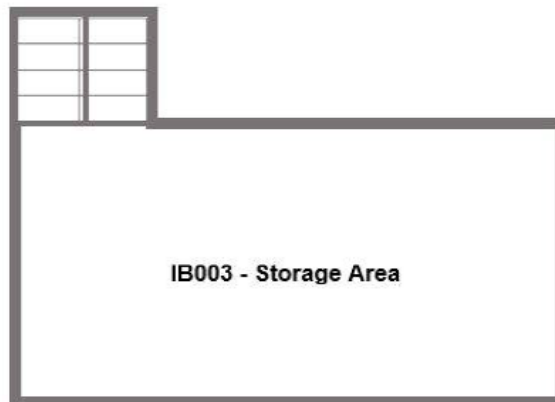
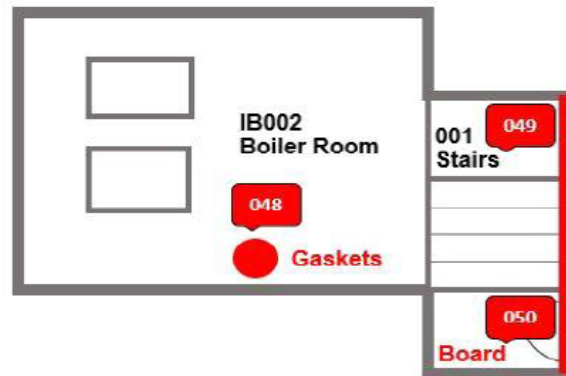
Area/Ref. No	Location	Building Element That Could Not Be Accessed For Inspection
AGF021	Block A, Ground Floor, Classroom	No access above second suspended ceiling due to height and access restrictions
A1	Block A, Roof Void, Access Hatch 1	Inaccessible due to height restrictions, tower would be required
A2	Block A, Roof Void, Access Hatch 2	Inaccessible due to height restrictions and ceiling grid
IF1005	Block I, First Floor, Staff Kitchen	Inaccessible, no key fob available
IF2004	Block I, 2 nd Floor, Roof Space	Inaccessible, no access
IF2019	Block I, 2 nd Floor, Storage	Inaccessible, no access

IF2020	Block I, 2 nd Floor, Storage	Inaccessible, no access
CB00001	Block C, Z-Sub Level 1, Boiler Room	No access into service duct, permanent seal in place
CB00001	Block C, Z-Sub Level 1, Boiler Room	No access into side room, access blocked by stored items
CGF020	Block C, Ground Floor, Classroom	No access into electrical distribution box as padlocked
CGF003	Block C, Ground Floor, Cellar Express	No access to heaters, contained within wall recess
C1	Block C, Roof Void, Access Hatch 1	Inaccessible, unable to access hatch above ceiling grid
C2	Block C, Roof Void, Access Hatch 2	Inaccessible, not accessed hatch 2, unsafe access. However, access possible from hatch 5 but not inspected due to possible contamination
C3	Block C, Roof Void, Access Hatch 3/4	Inaccessible, unable due to height restrictions and hatches situated above basketball hoops
C4	Block C, Roof Void, Access Hatch 5	Not inspected beneath loft insulation due to possible contamination
E1GF001	Block E1, Ground Floor, Electric Sub	Inaccessible, locked authorised access only
E2GF001	Block E2, Ground Floor, Electric Sub	Inaccessible, locked authorised access only
GB0001	Block G, Z-Sub, Level 1	Unable to access service duct as sealed
JB0002	Block J, Z-Sub, Level 1, Store	Unable to inspect all areas, due to stored items
JB0001	Block J, Z-Sub, Level 1, Store	Unable to inspect all areas, due to stored items

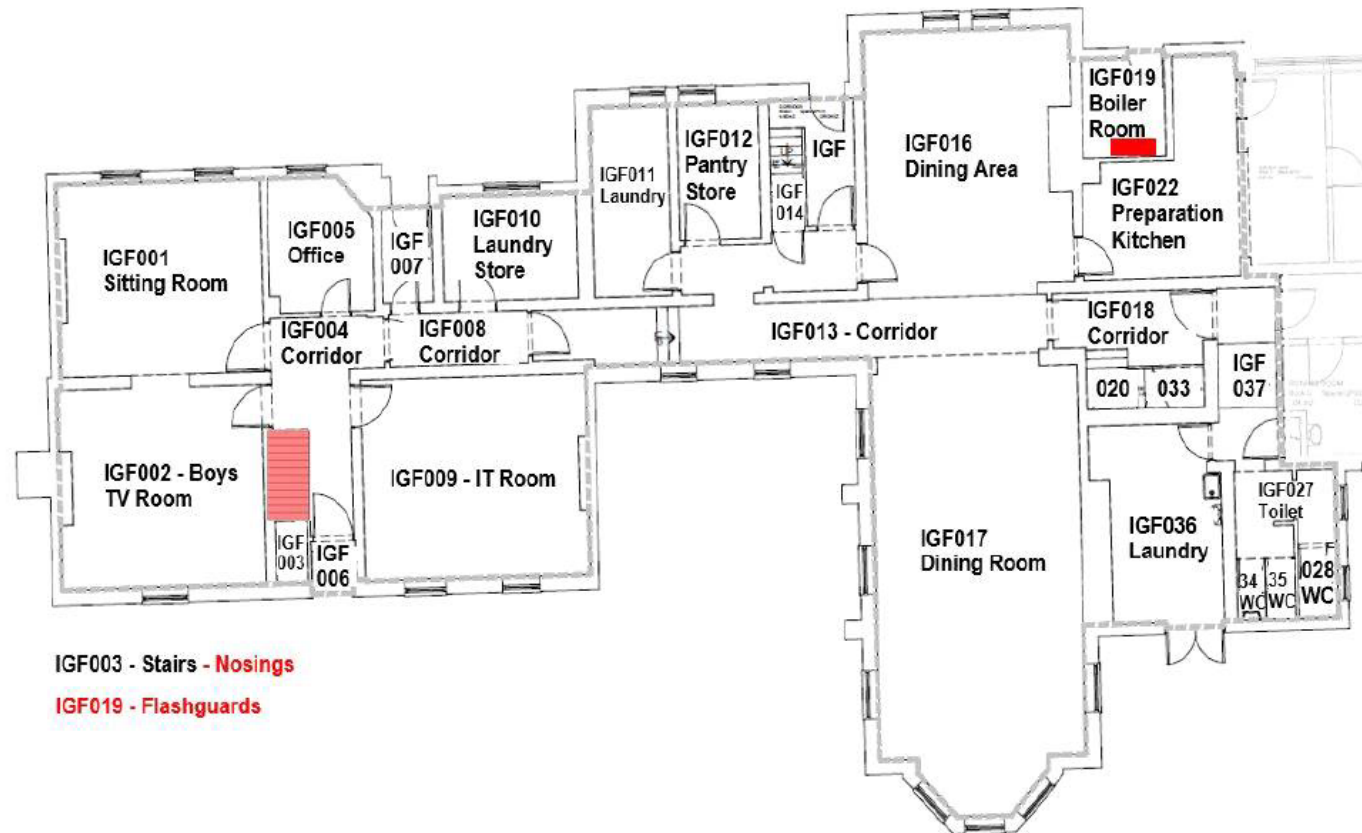
Ashby School Asbestos Plan (taken from Asbestos Surveys)



Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
2	Z-Sub Level 1	Block I	Z-Sub Level 1	Ref no. (e.g., 099)	Ref no. (e.g., 099)



Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
3	Ground Floor	Block I	Ground Floor	Ref no. (e.g., 099)	Ref no. (e.g., 099)



Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
5	2nd Floor	Block I	2nd Floor	Ref no. (e.g., 099)	Ref no. (e.g., 099)

IF2004 - Roof Space
Inaccessible

IF2019 - Storage
Inaccessible

IF2020 - Storage
Inaccessible

IF2001 Staff Bedroom

IF2003 Corridor

IF2005 Corridor

IF2006 Staff Bedroom

IF2007 Staff Bedroom

IF2008 Store

IF2009 Little Top Dormitory

IF2010 Big Top Dormitory

IF2012 Corridor

IF2013 Corridor

IF2015 Bathroom

IF2018 Prefect Room

IF2013 - Nosing

011

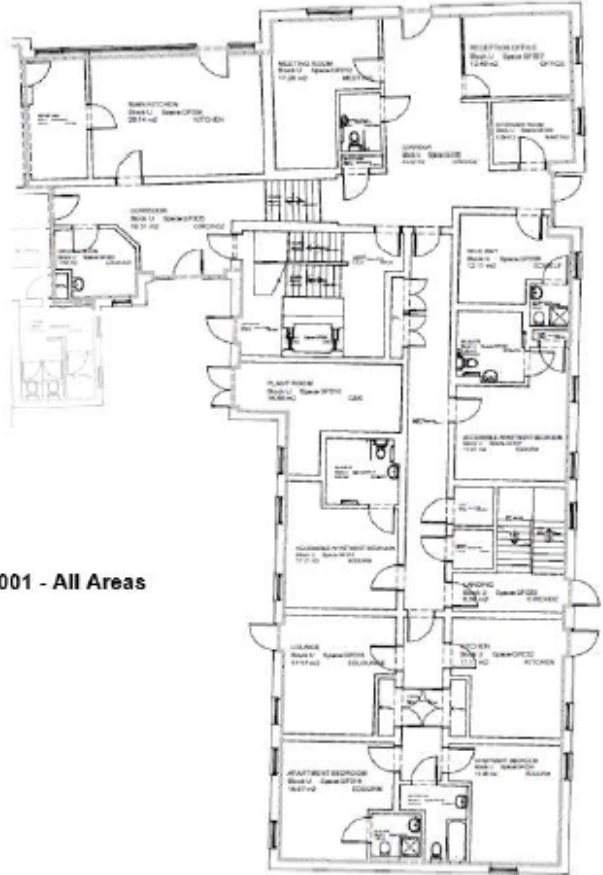
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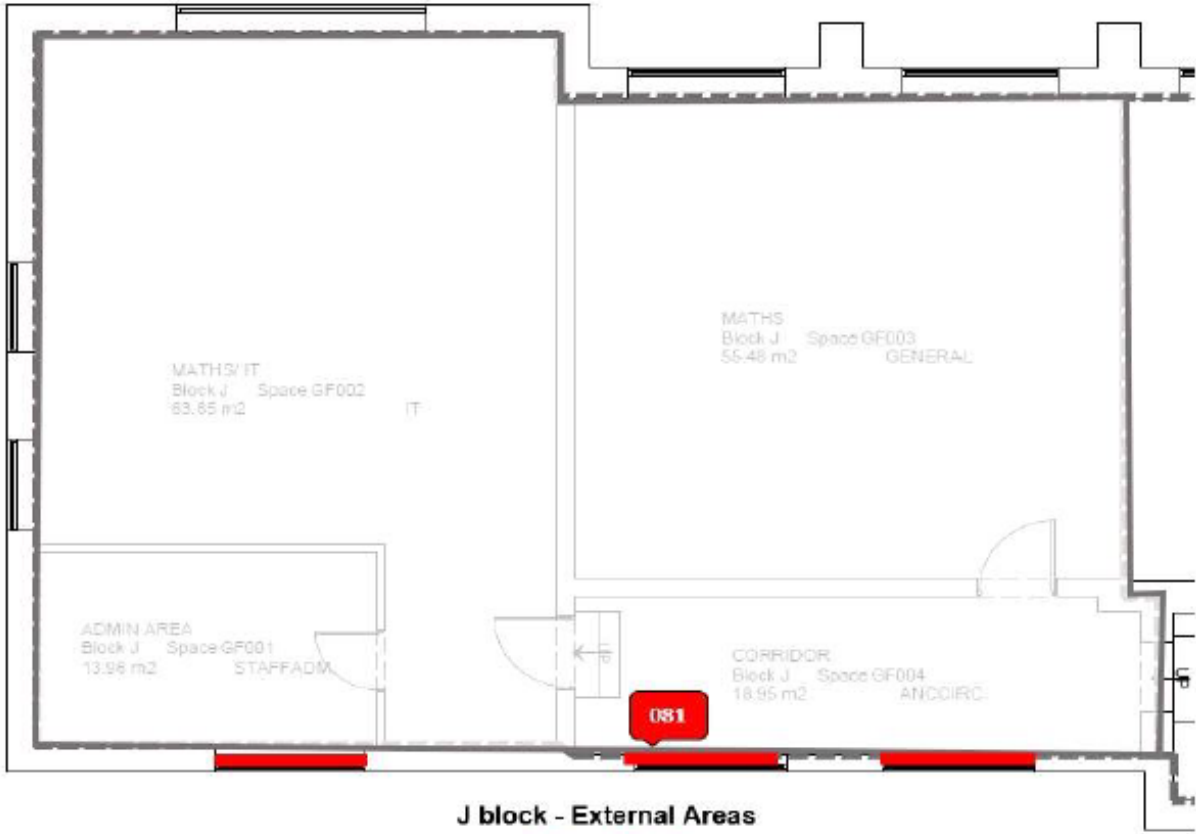
02

14

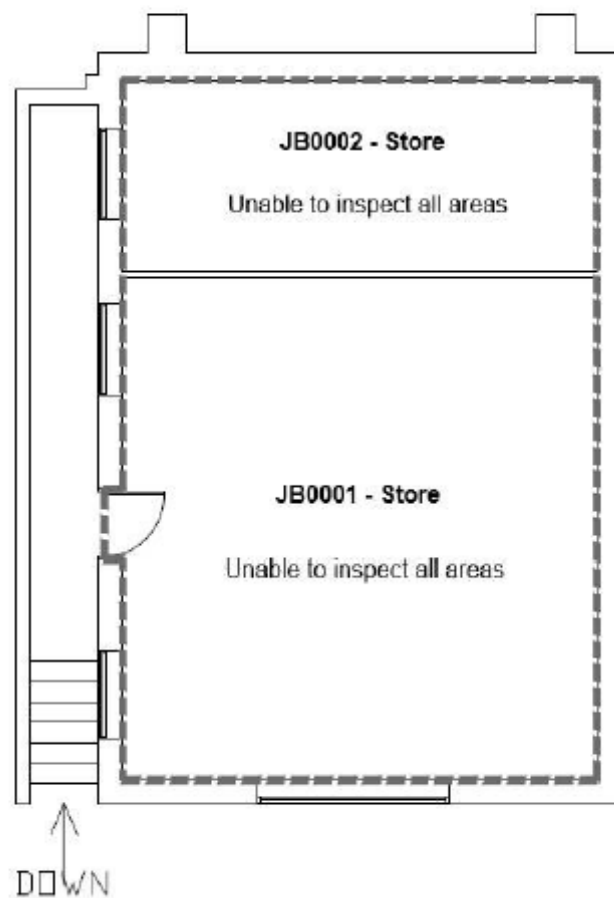
17

Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
6	Roof Void	Block I	Roof Void	Ref no. (e.g., 099)	Ref no. (e.g., 099)

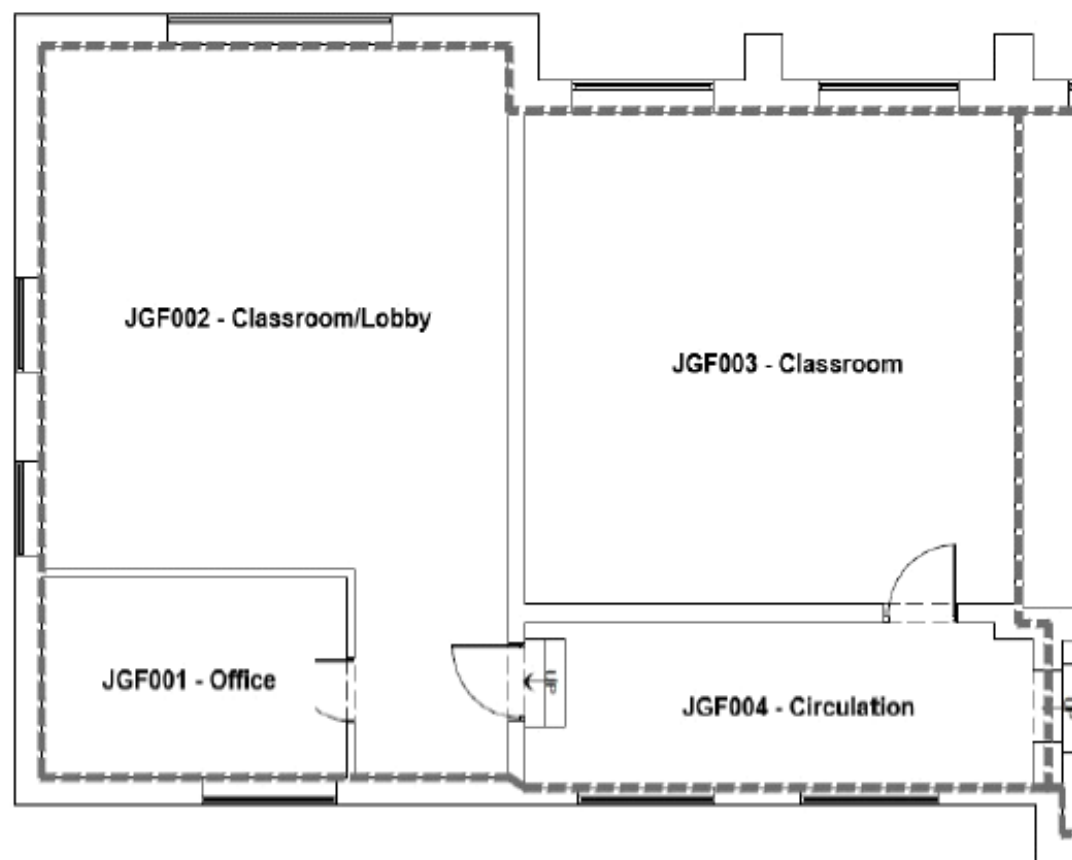
Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
7	Ground Floor	Block U	Ground Floor	Ref no. (e.g., 099)	Ref no. (e.g., 099)
 UGF001 - All Areas					

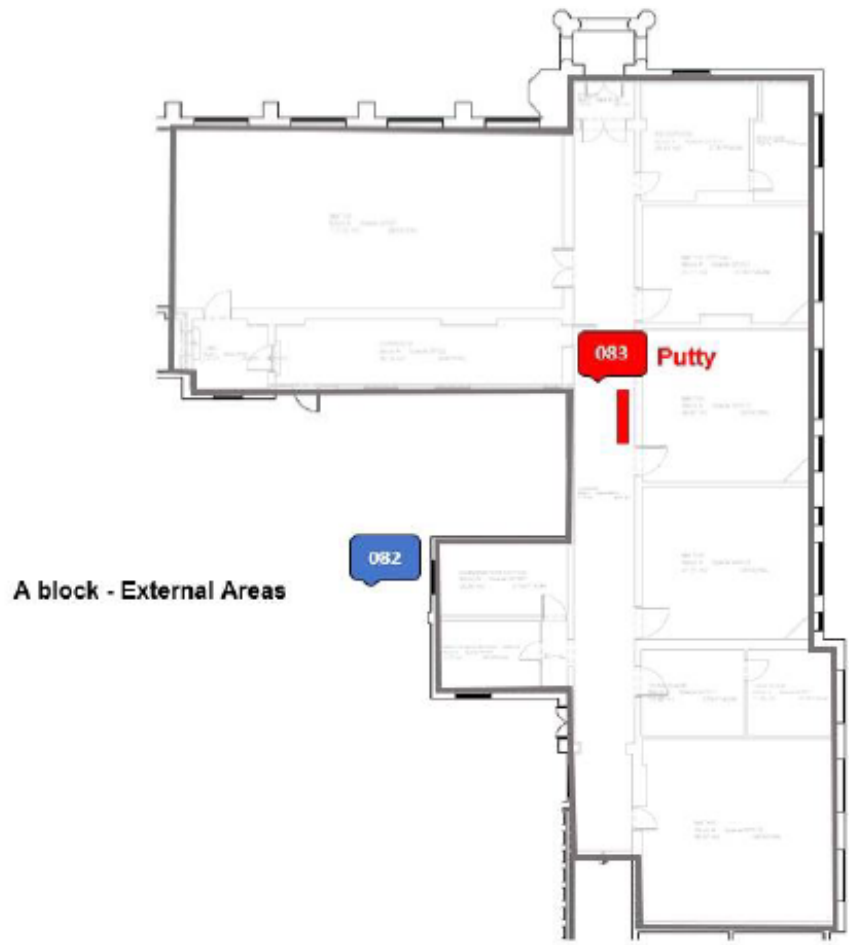
Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
9	External	J block	External	Ref no. (e.g., 099)	Ref no. (e.g., 099)
 J block - External Areas Sealant Debris					

Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
10	Z-Sub Level 1	J block	Z-Sub Level 1	Ref no. (e.g., 099)	Ref no. (e.g., 099)

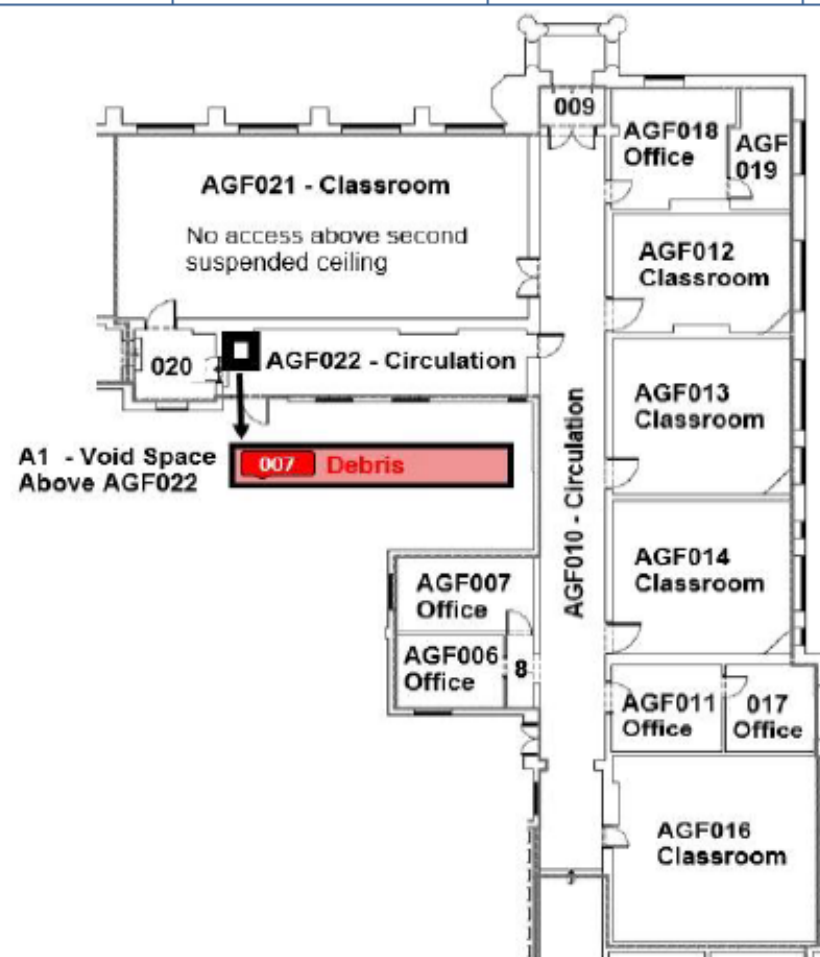


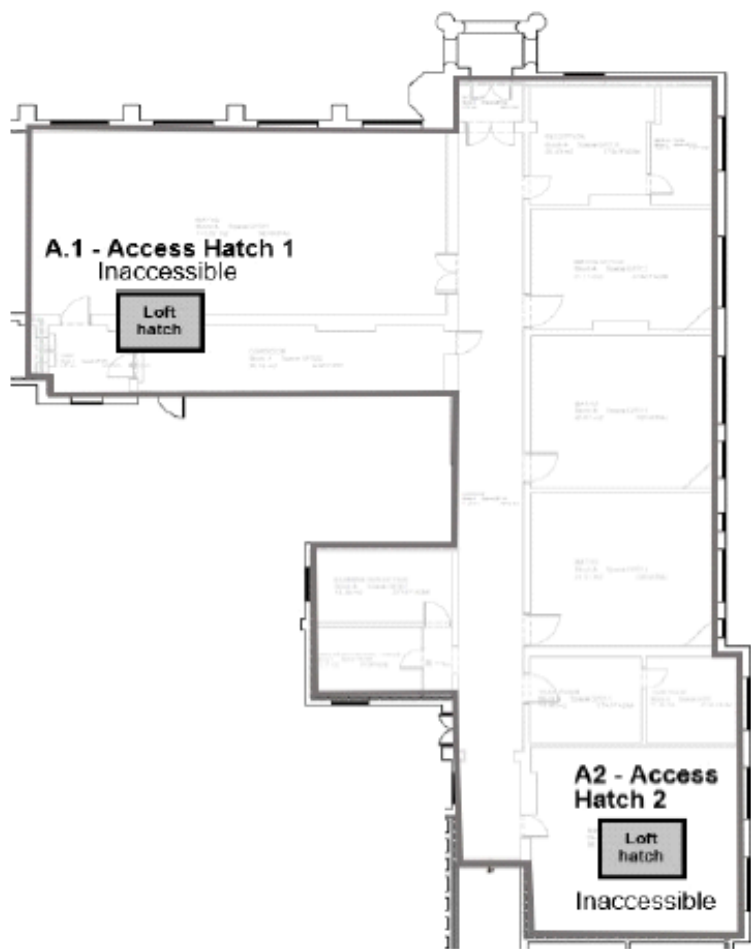
Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
11	Ground Floor	J block	Ground Floor	Ref no. (e.g., 099)	Ref no. (e.g., 099)



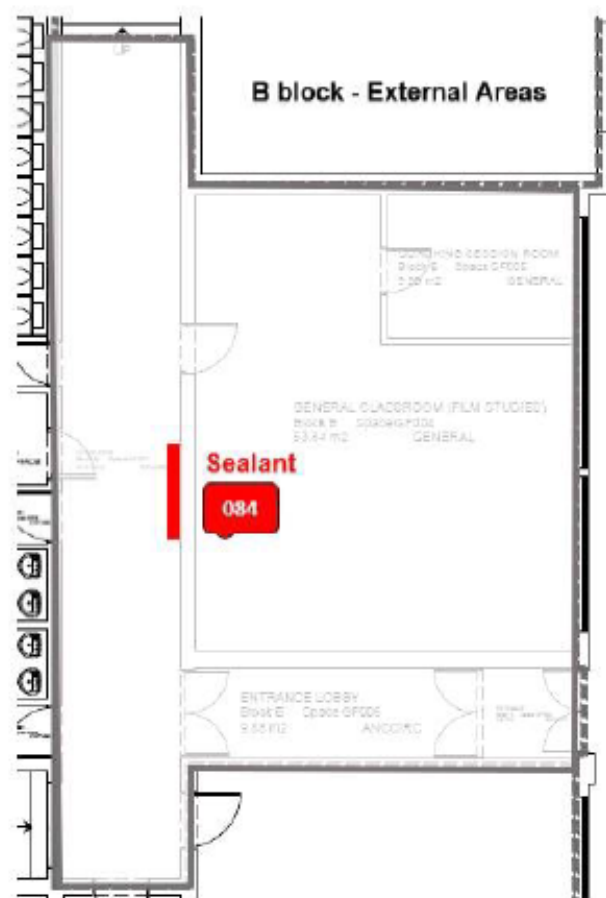
Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
12	External	A block	External	Ref no. (e.g., 099)	Ref no. (e.g., 099)
 A block - External Areas 082 083 Putty The floorplan shows a complex layout of external areas for 'A block'. It includes various rooms and corridors. Two sample points are highlighted: '082' is a blue callout pointing to a small room on the left side, and '083 Putty' is a red callout pointing to a vertical strip of material in a central corridor area. The plan also shows several other rooms, some with internal labels like 'RECEPTION', 'OFFICE', and 'STORE'.					

Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
13	Ground Floor	A block	Ground Floor	Ref no. (e.g., 099)	Ref no. (e.g., 099)

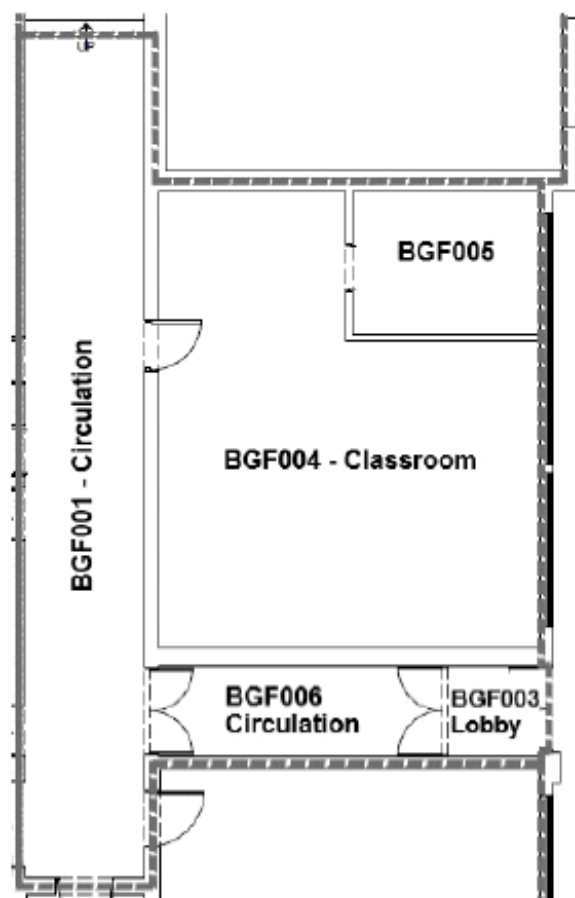


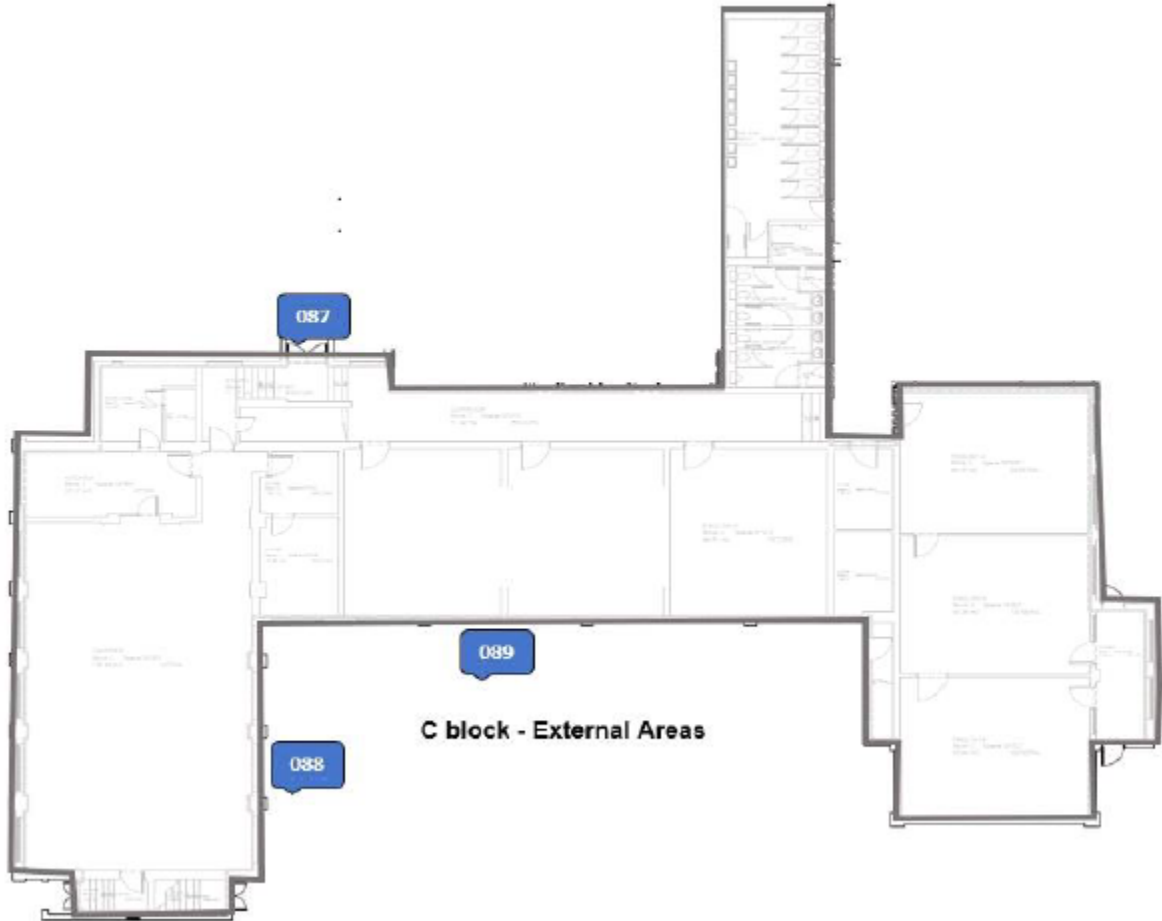
Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
14	Roof Void	A block	Roof Void	Ref no. (e.g., 099)	Ref no. (e.g., 099)
 The floor plan illustrates the layout of a roof void. It features two main access points, both labeled as 'Inaccessible'. Access Hatch 1 (A.1) is located on the left side of the plan, with a 'Loft hatch' indicated below it. Access Hatch 2 (A.2) is located on the right side, also with a 'Loft hatch' indicated below it. The plan shows various rooms and corridors, with some areas labeled as 'Roof Void' and others as 'Room'. The overall structure is a complex, irregular shape with multiple internal divisions.					

Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
15	External	B block	External	Ref no. (e.g., 099)	Ref no. (e.g., 099)



Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
16	Ground Floor	B block	Ground Floor	Ref no. (e.g., 099)	Ref no. (e.g., 099)



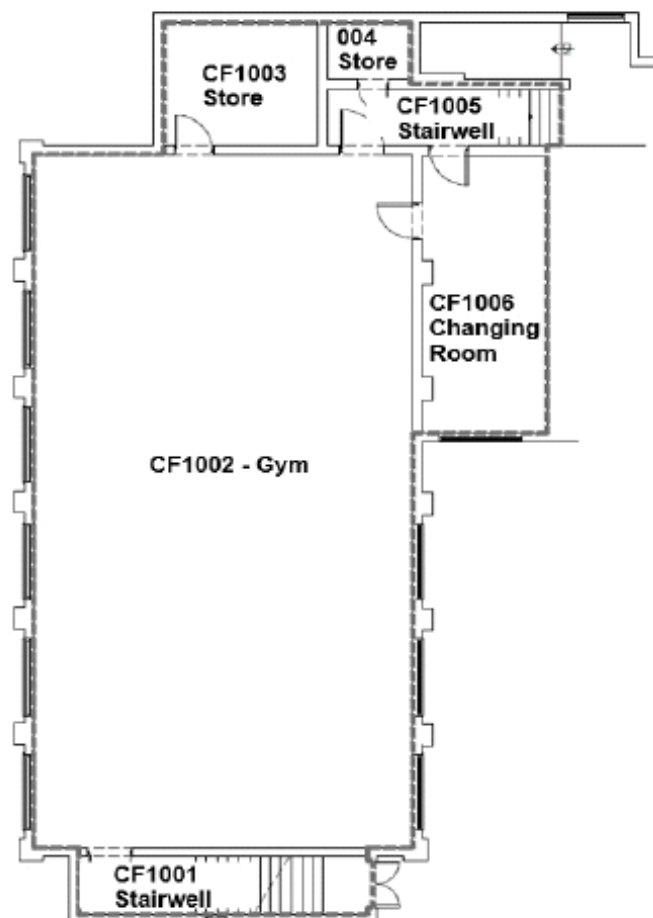
Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
17	External	C block	External	Ref no. (e.g., 099)	Ref no. (e.g., 099)
 The floorplan shows the external areas of the C block. It includes a central corridor and several rooms. Three sample points are marked with blue callouts: 087 is located on the roof of the central section, 088 is on the ground level near the bottom left, and 089 is in the central corridor area. The text 'C block - External Areas' is centered on the plan.					

Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
18	Z-Sub Level 1	C block	Z-Sub Level 1	Ref no. (e.g., 099)	Ref no. (e.g., 099)

The floorplan diagram illustrates the layout of Z-Sub Level 1 in C block. The central feature is the 'CB00001 - Boiler Room'. A blue callout box '180' is positioned to the left of the room. Inside the room, a red horizontal line indicates 'Residual Debris', with a red callout box '181' below it. To the right of the room, a grey area labeled 'No access into side room' is shown, with a blue callout box '182' above it. Above the room, another grey area labeled 'No access into service duct' is depicted. A staircase with 8 steps is located to the right of the room.

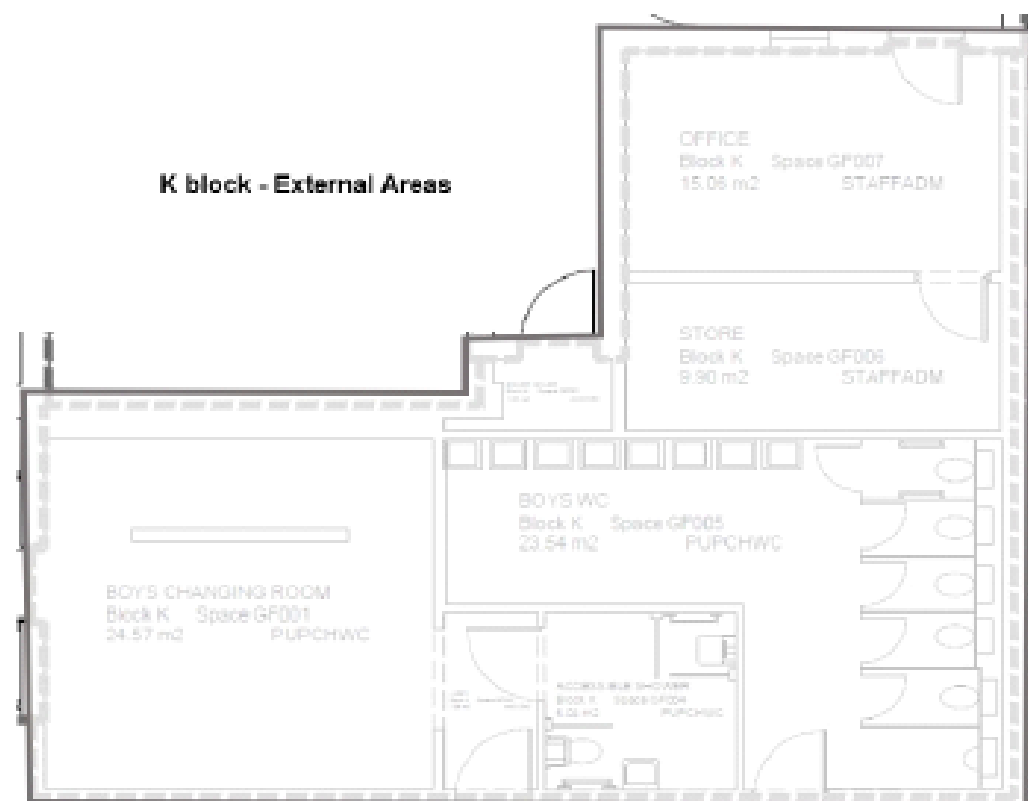
Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
19	Ground Floor	C block	Ground Floor	Ref no. (e.g., 099)	Ref no. (e.g., 099)
The floorplan shows the ground floor of the C block. It includes a central circulation area (CGF010) connecting various rooms. On the left, there is a kitchen (CGF001), a cellar express (CGF003) with no access to heaters, and a store (027/008) with floor tiles. A toilet block (CGF023-025) is located at the top right. Classroom areas (CGF009-012, CGF020-022) are on the right side. Sample points are marked with colored boxes: blue for non-asbestos (060-064, 066) and red for asbestos-containing (061, 068, 069). Red arrows indicate specific locations like 'Rope Seals' and 'Floor Tiles'.					

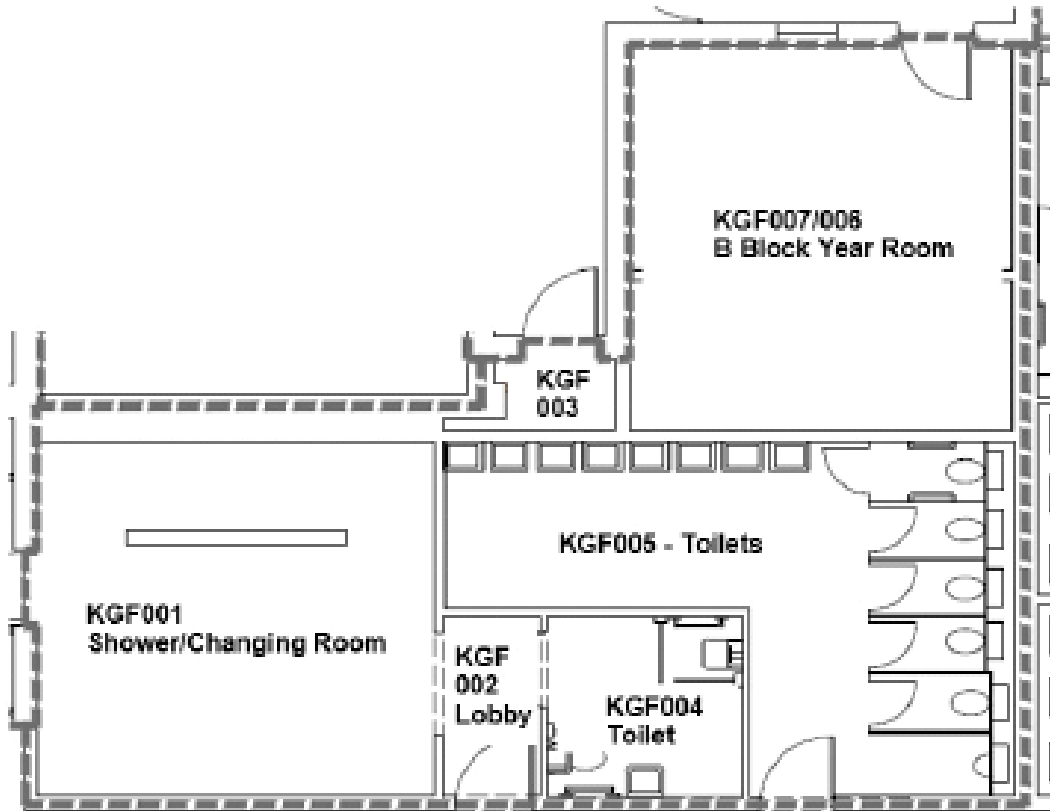
Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
20	1st Floor	C block	1st Floor	Ref no. (e.g., 099)	Ref no. (e.g., 099)



Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
21	Roof Void	C block	Roof Void	Ref no. (e.g., 099)	Ref no. (e.g., 099)
The floorplan illustrates the roof void of C block, divided into two main sections. The left section features a long horizontal corridor with several rooms. Two access hatches are marked: 'C1 Access Hatch 1 Inaccessible' and 'C2 - Access Hatch 2 Inaccessible'. Two 'Loft hatch' labels are also present. The right section is a vertical corridor with a 'C3 - Access Hatch 3/4 Inaccessible' and another 'Loft hatch'. A red arrow points to a cluster of three sample points labeled 052, 054, and 055. A note indicates 'C4 - Access Hatch 5 Debris Not inspected beneath loft insulation'.					

Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
22	External	K block	External	Ref no. (e.g., 099)	Ref no. (e.g., 099)



Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
23	Ground Floor	K block	Ground Floor	Ref no. (e.g., 099)	Ref no. (e.g., 099)
					

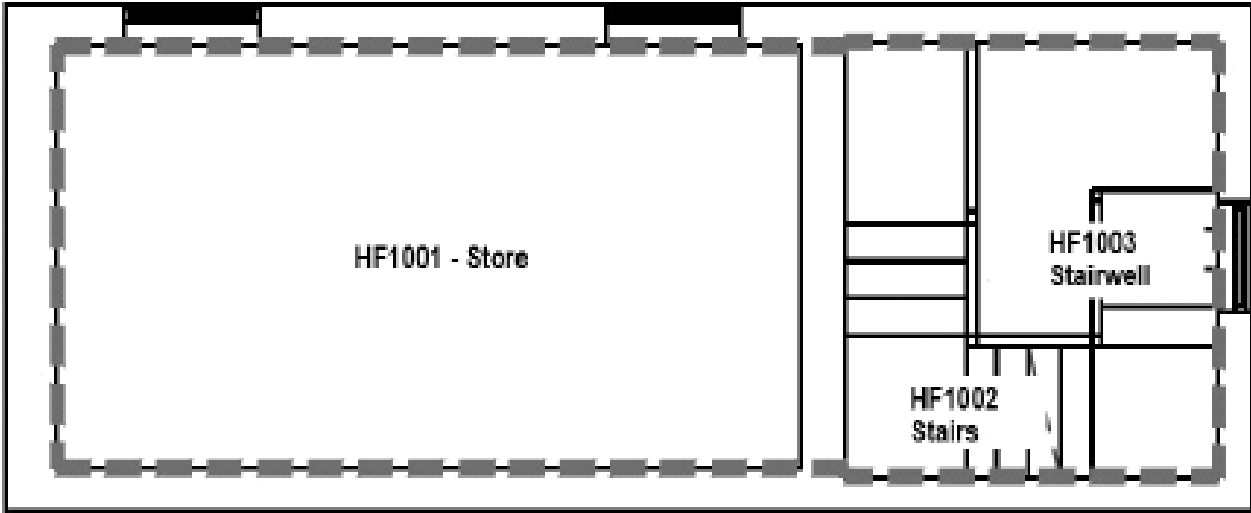
Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
24	External	H block	External	Ref no. (e.g., 099)	Ref no. (e.g., 099)

The floorplan illustrates the layout of the H block external areas. Key features include:

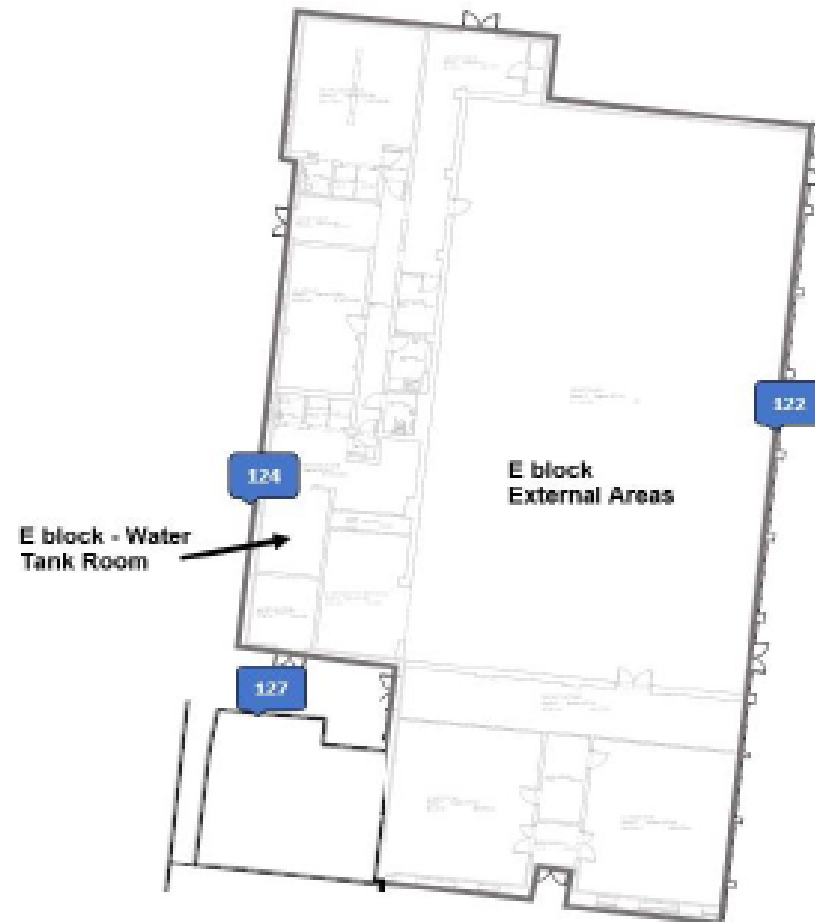
- 099**: A red label indicating a sample point location on the left side of the building.
- ROOM OFFICE**: Located in the top left corner.
- KITCHENETTE**: A central area labeled in the top middle.
- STAFF COMMON ROOM**: A large room in the center, labeled with 'Room 11', 'Space 0F003', '54.51 m2', and 'STAFFADM'.
- ENGLISH OFFICE**: Located in the bottom right, labeled with 'Room 10', 'Space 0F004', '19.42 m2', and 'STAFFADM'.
- STAIRS UP**: A staircase area in the top right.
- H block - External Areas**: A label on the left side of the plan.
- Underclocking**: A red label below the 'H block - External Areas' text.

Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
25	Ground Floor	H block	Ground Floor	Ref no. (e.g., 099)	Ref no. (e.g., 099)

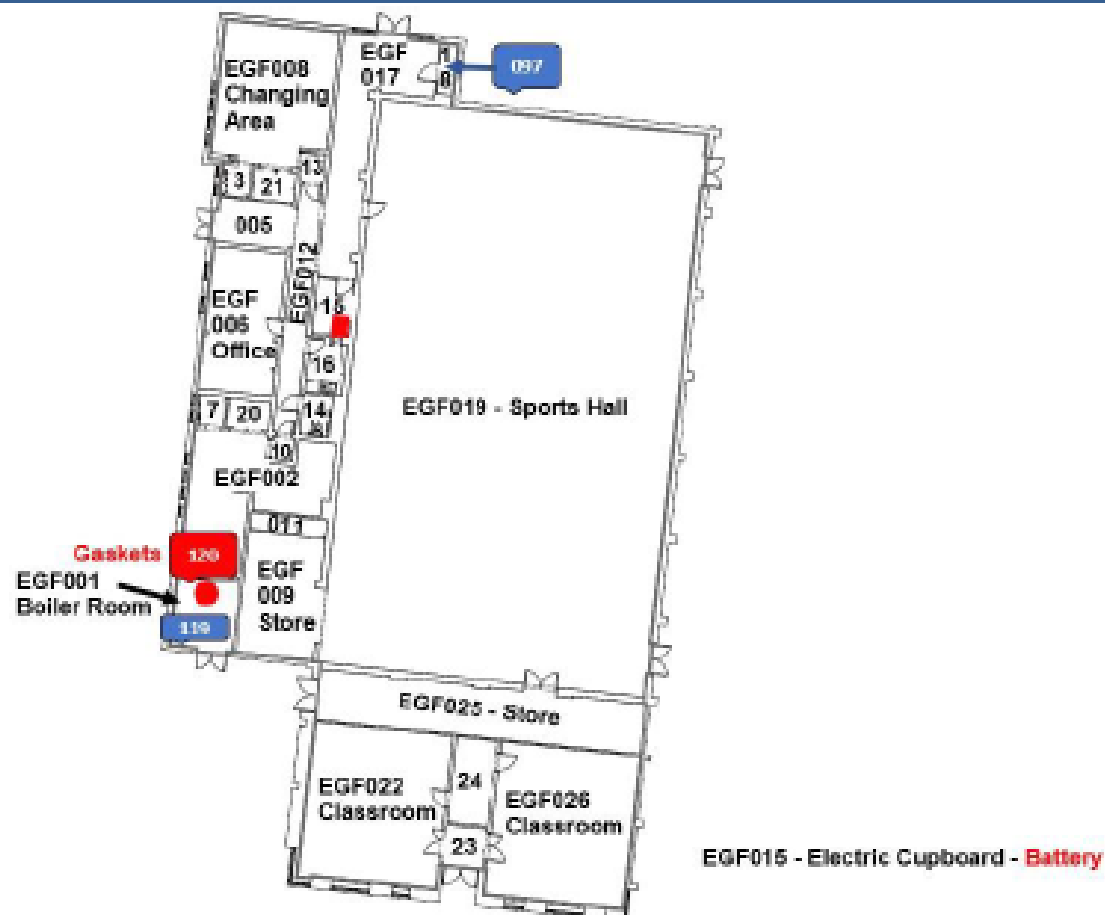
The floor plan illustrates the layout of the Ground Floor in the H block. It features a large central Sixth Form Common Room (HGF003). Adjacent to this are a Store (HGF008), a Kitchenette, a Lobby (HGF005) with a staircase (091/006) and an upward door (HGF007 UP), and an English Resources room (HGF004). The plan is bounded by a dashed line.

Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
26	1st Floor	H block	1st Floor	Ref no. (e.g., 099)	Ref no. (e.g., 099)
					

Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
27	External	E block	External	Ref no. (e.g., 099)	Ref no. (e.g., 099)

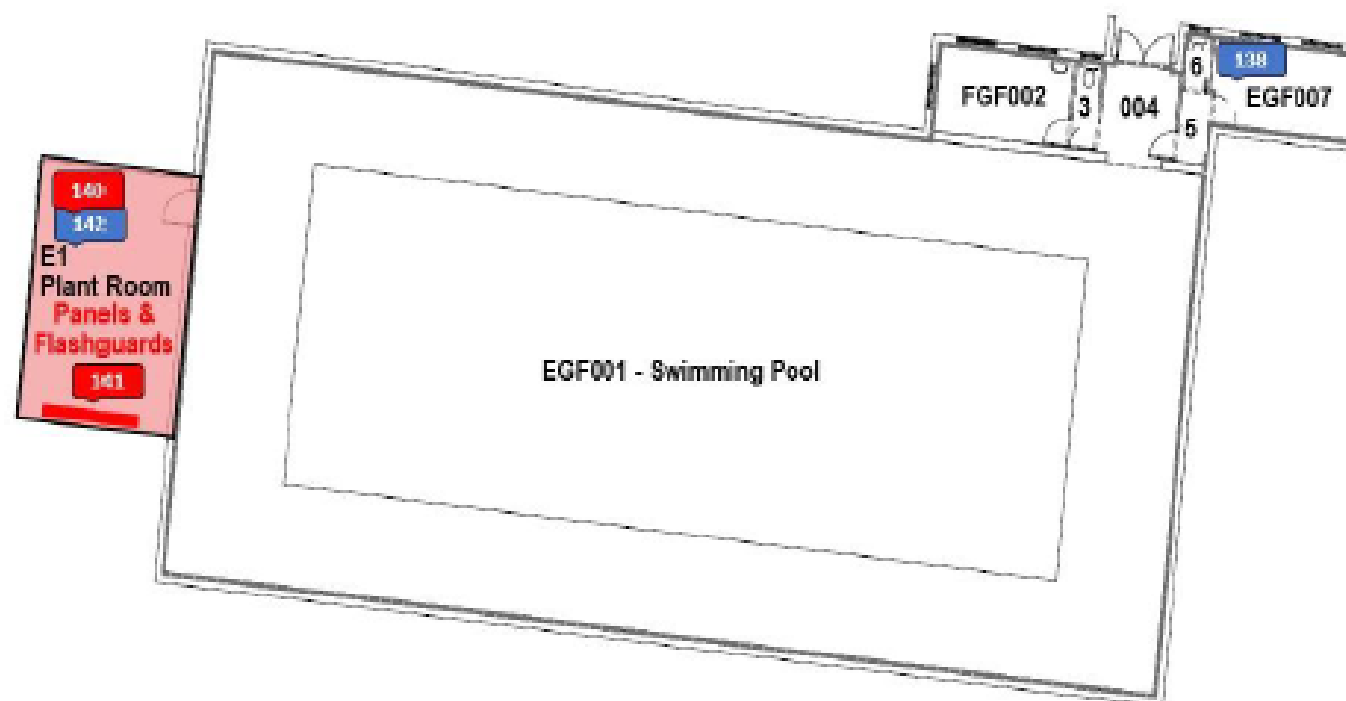


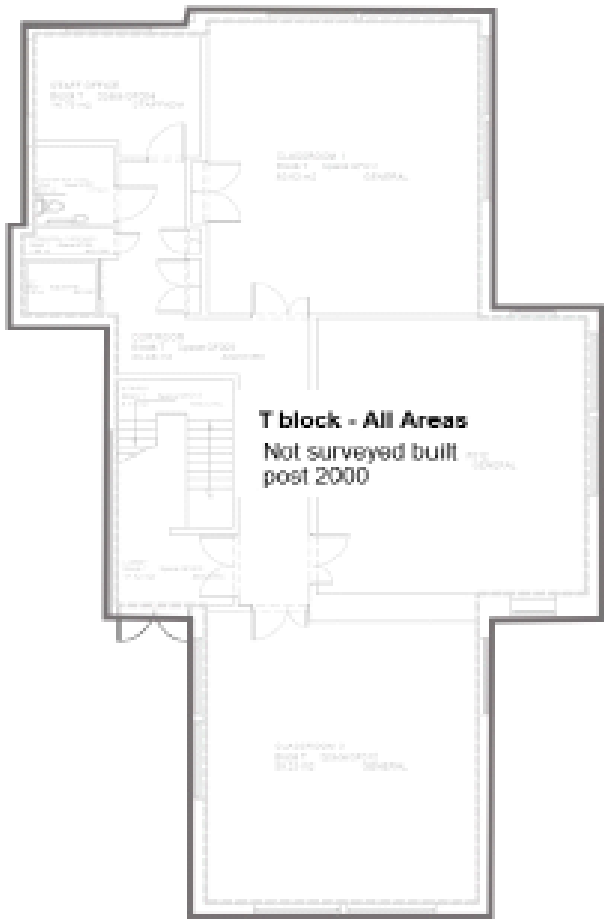
Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
28	Ground Floor	E block	Ground Floor	Ref no. (e.g., 099)	Ref no. (e.g., 099)



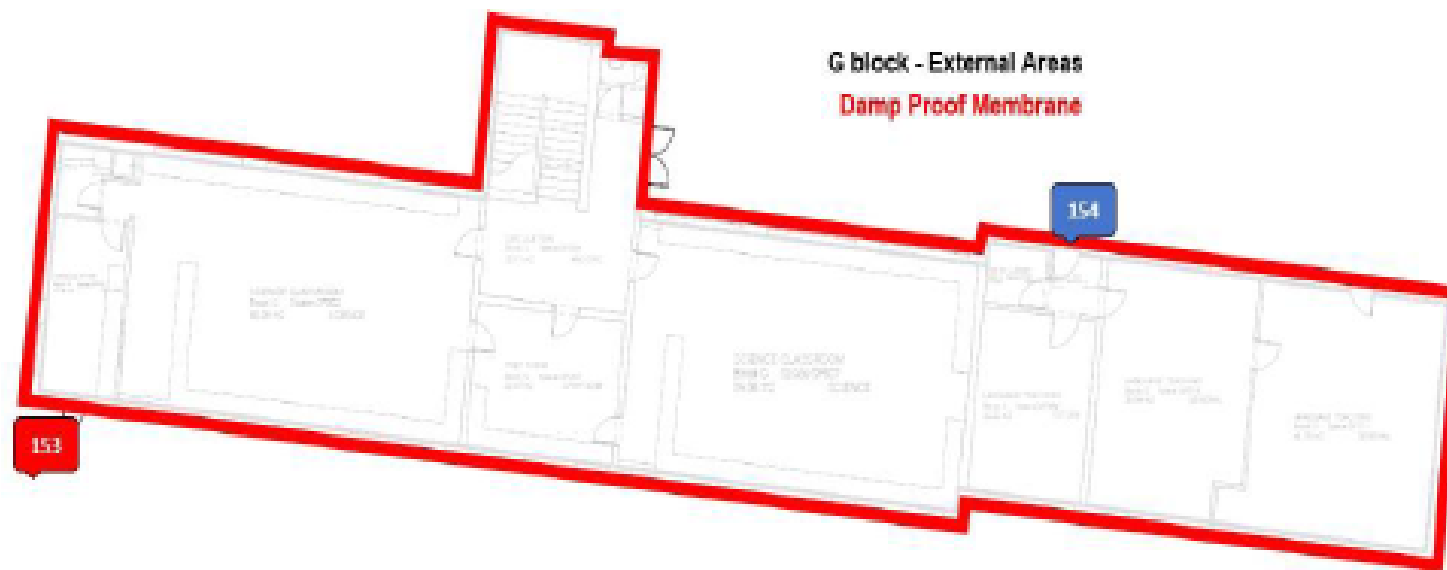
Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
29	External	F block	External	Ref no. (e.g., 099)	Ref no. (e.g., 099)
					

Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
30	Ground Floor	F block	Ground Floor	Ref no. (e.g., 099)	Ref no. (e.g., 099)



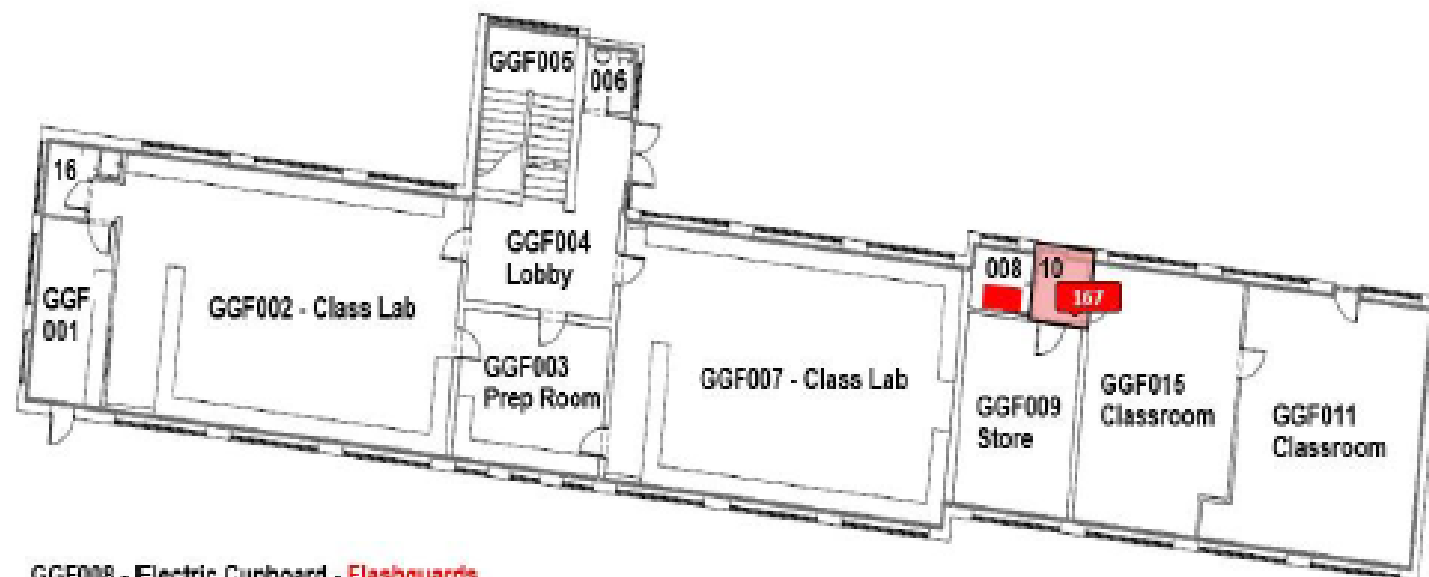
Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
31	Ground Floor	T block	Ground Floor	Ref no. (e.g., 099)	Ref no. (e.g., 099)
 The floor plan shows the layout of the T block ground floor. It includes a central corridor with stairs, a staff office, and two classrooms. A large area is highlighted with a thick black border and labeled 'T block - All Areas Not surveyed built post 2000'. Labels on the plan include: - STAFF OFFICE ROOM 1 - 1000 0504 10/10/04 - CLASSROOM 1 ROOM 1 - 1000 0504 10/10/04 - CORRIDOR ROOM 1 - 1000 0504 10/10/04 - CLASSROOM 2 ROOM 2 - 1000 0504 10/10/04 - T block - All Areas Not surveyed built post 2000					

Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
32	External	G block	External	Ref no. (e.g., 099)	Ref no. (e.g., 099)



Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
33	Z-Sub Level 1	G block	Z-Sub Level 1	Ref no. (e.g., 099)	Ref no. (e.g., 099)
 The floorplan shows a rectangular room labeled "GB0001 - Boiler Room". Inside the room, there are three sample points marked with callouts: 170 (blue, top left), 172 (red, center right), and 171 (blue, bottom center). A thick red horizontal line is drawn across the middle of the room, labeled "Residual Debris". A grey rectangular box is attached to the right wall, containing the text "Unable to access service duct". The room has a small opening at the bottom left corner.					

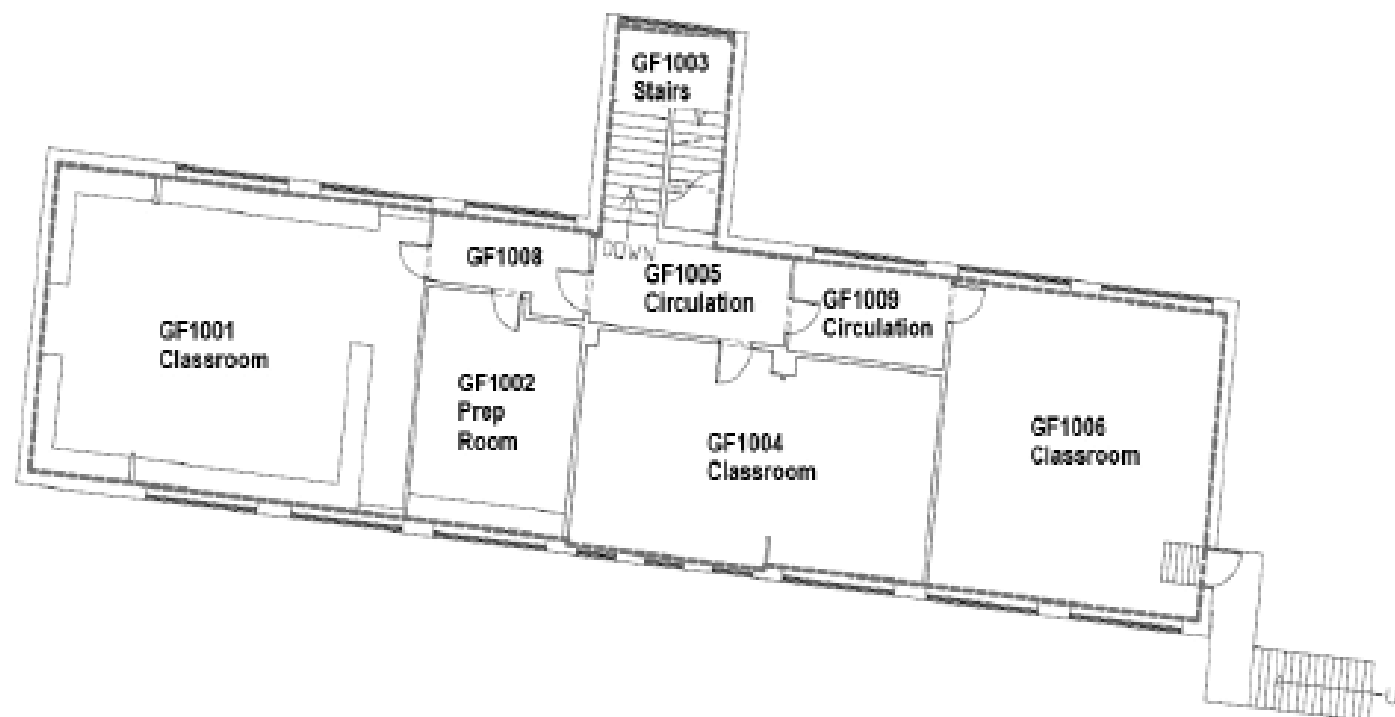
Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
34	Ground Floor	G block	Ground Floor	Ref no. (e.g., 099)	Ref no. (e.g., 099)



GGF008 - Electric Cupboard - **Flashguards**

GGF010 - Lobby - **Floor Tiles**

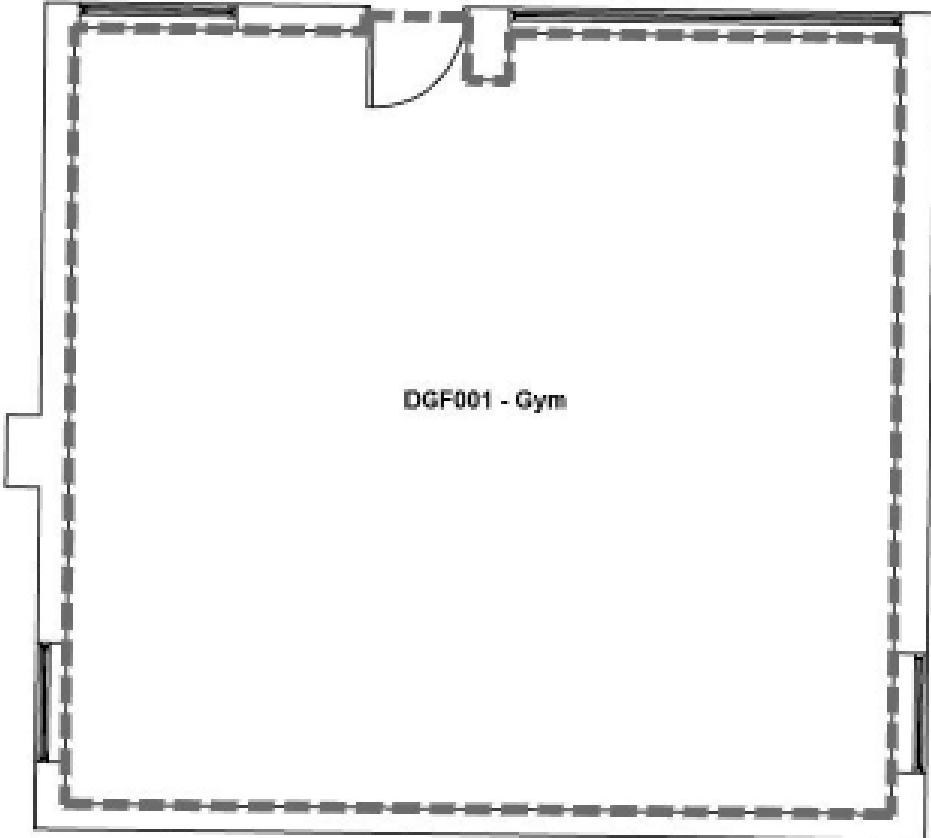
Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
35	1st Floor	G block	1st Floor	Ref no. (e.g., 039)	Ref no. (e.g., 039)

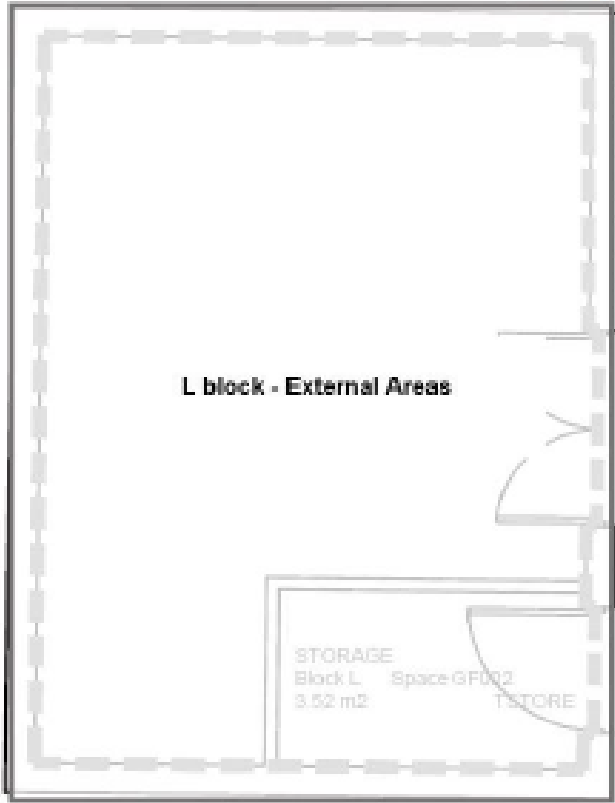


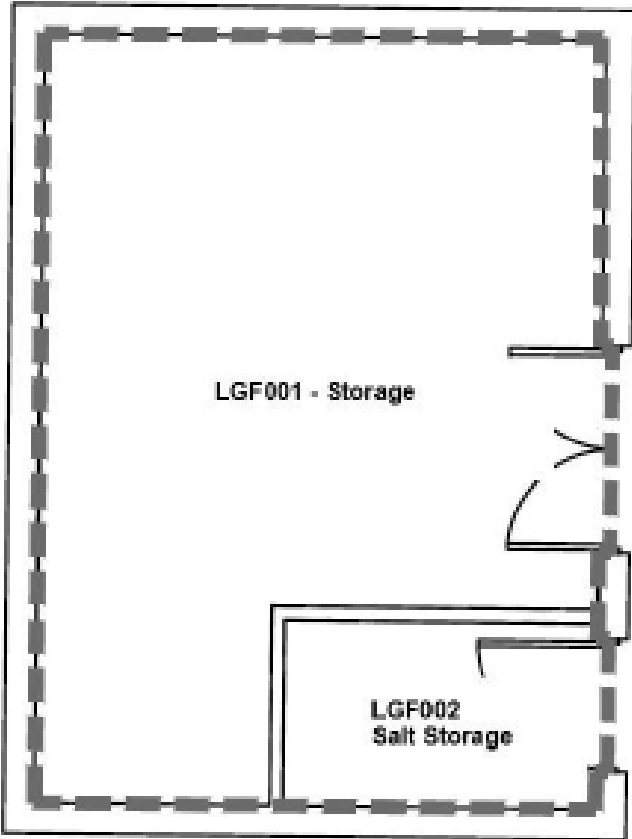
Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
36	Roof Void	G block	Roof Void	Ref no. (e.g., 099)	Ref no. (e.g., 099)

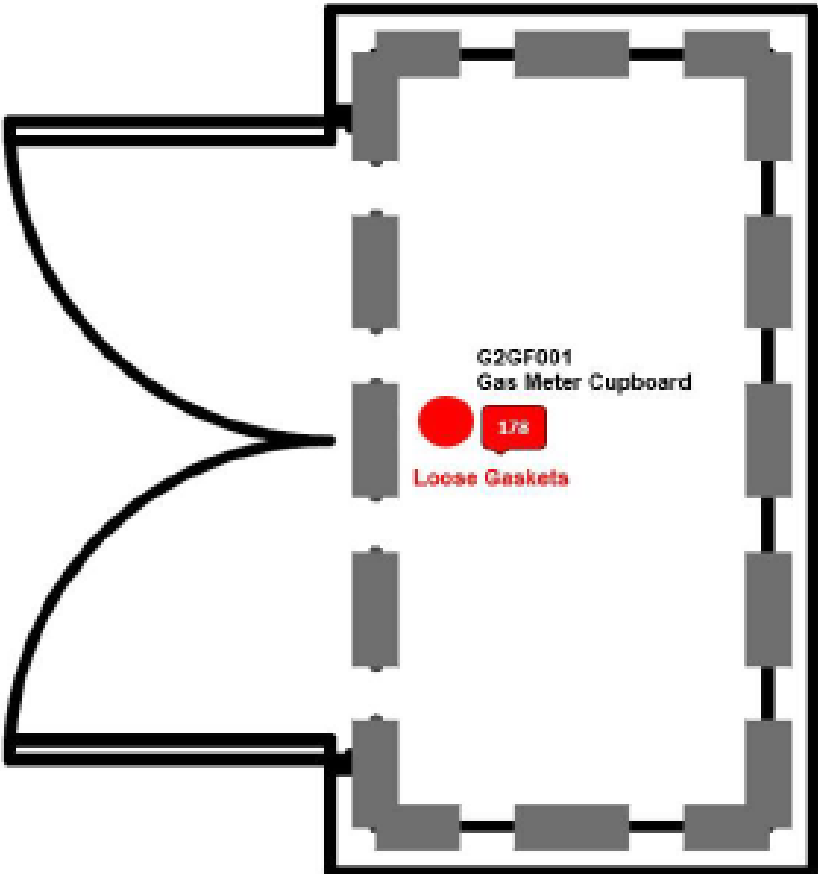


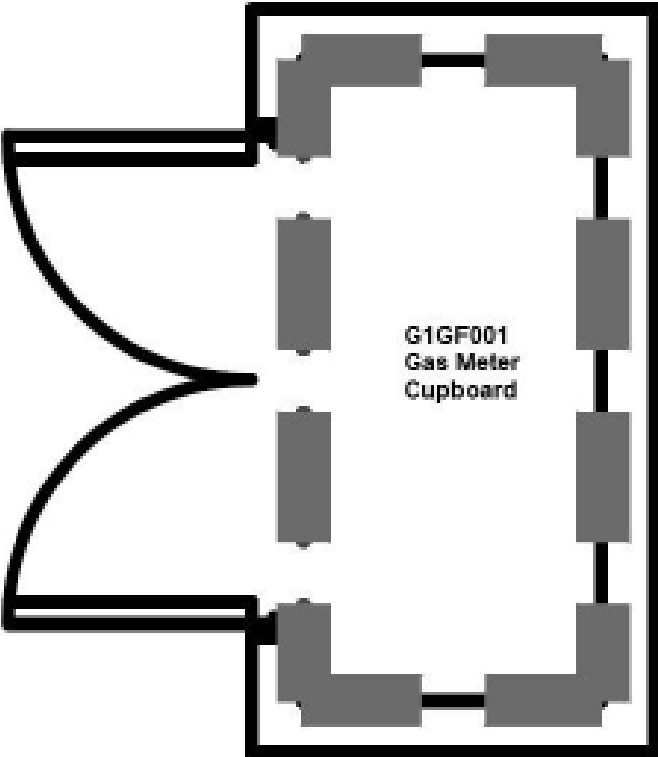
Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
37	External	D Block	External	Ref no. (e.g., 099)	Ref no. (e.g., 099)
 D block - External Areas					

Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
38	Ground Floor	D Block	Ground Floor	Ref no. (e.g., 099)	Ref no. (e.g., 099)
 DGF001 - Gym					

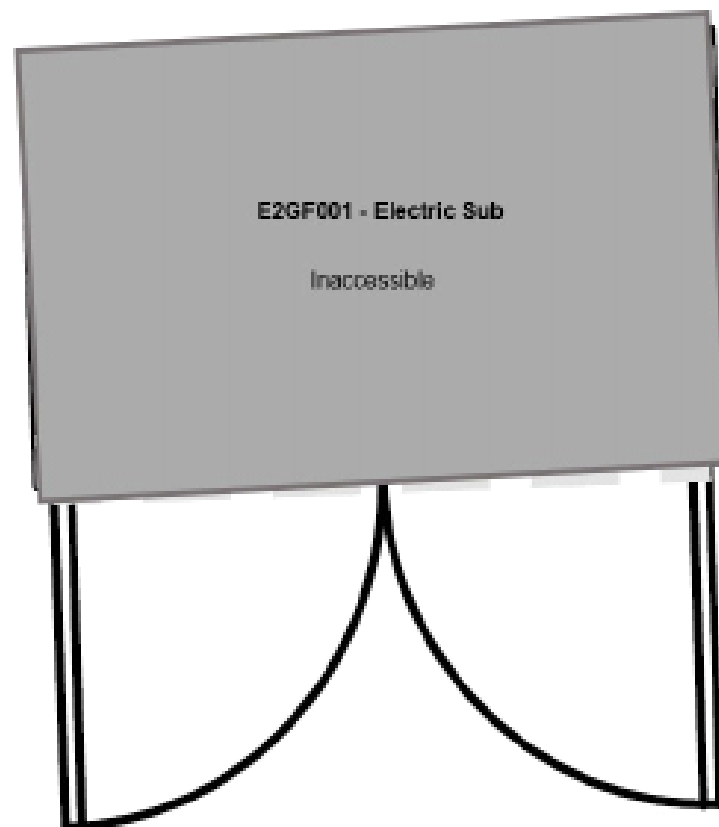
Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
39	External	L block	External	Ref no. (e.g., 099)	Ref no. (e.g., 099)
177  L block - External Areas STORAGE Block L Space GFD02 3.52 m2 T STORE					

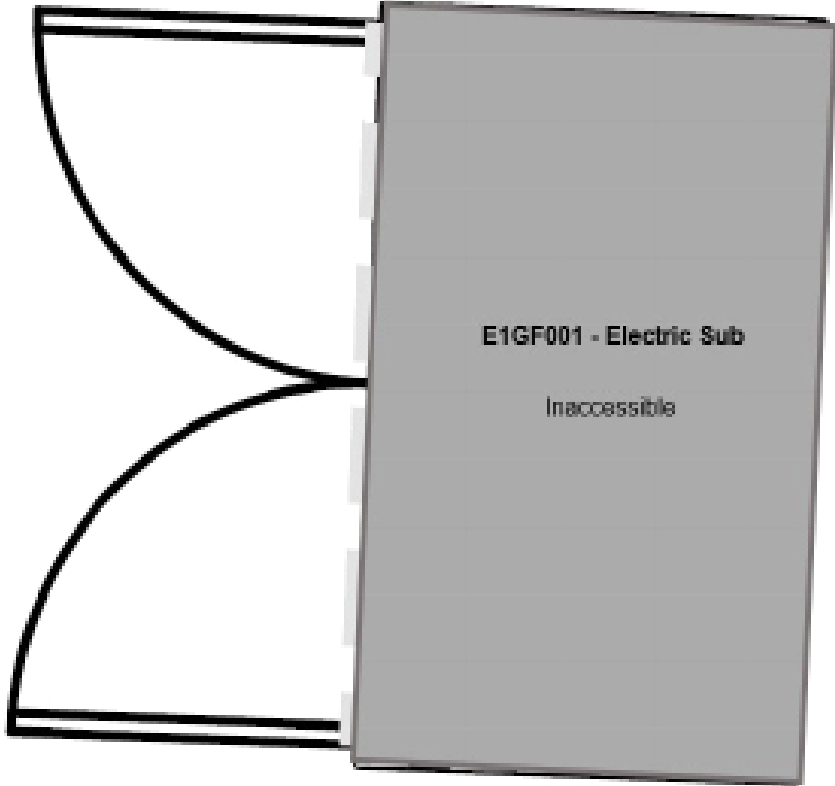
Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
40	Ground Floor	L block	Ground Floor	Ref no. (e.g., 099)	Ref no. (e.g., 099)
					

Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
41	Ground Floor	G2 block	Ground Floor	Ref no. (e.g., 099)	Ref no. (e.g., 099)
 The diagram shows a floor plan of a room. On the left side, there is a semi-circular protrusion. The main room is rectangular. In the center of the room, there is a red circle labeled 'G2GF001 Gas Meter Cupboard'. To the right of this circle is a red square labeled '178'. Below the red circle, the text 'Loose Gaskets' is written in red. The room is surrounded by a thick black line, and there are several grey rectangular blocks along the perimeter, possibly representing walls or doors.					

Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
42	Ground Floor	G1 block	Ground Floor	Ref no. (e.g., 099)	Ref no. (e.g., 099)
 G1GF001 Gas Meter Cupboard					

Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
43	Ground Floor	E2 block	Ground Floor	Ref no. (e.g., 099)	Ref no. (e.g., 099)



Floorplan No:	Floor:	Building:	Description:	Sample points containing asbestos	Sample points not containing asbestos
44	Ground Floor	E1 block	Ground Floor	Ref no. (e.g., 099)	Ref no. (e.g., 099)
					

Appendix 2

A copy of this inspection record will be completed on Smartlog, as a minimum, every 12 months and retained. Photographs ACM should be taken and recorded to aid inspections.

Date:
Inspected by:

Survey room location (CAD reference if available)	School room identified	Asbestos containing material	Damage/Concern Yes / No	Details if yes	Reported to name / date	Photograph (insert)

Actions taken

Appendix 3

Ashby School Asbestos Permit to Work			
Contractor Details:			
Name:		Company Address:	
Company Name:			
Type of works being carried out:			
Area works being carried out in:			
Prior to commencing any work, the asbestos register must be consulted.			
Please Circle Yes or No to the following questions:			
1. Has the register been consulted? (If yes, go to section 2. If No, please consult the register)		Yes	No
2. Are asbestos materials present in the area? (If yes, go to section 3. If No, please sign the permit to work)		Yes	No
3. Are the asbestos materials clearly identified and been pointed out to you by a member of school staff? (If yes, go to section 4. If No, identify materials and go to section 4.)		Yes	No
4. Are asbestos materials in a good condition? (If yes, go to section 5. If No, contact site manager Immediately)		Yes	No
5. Are the asbestos materials likely to be disturbed during the works? (If yes, go to section 6 If No, please sign permit to work)		Yes	No
6. Please confirm that the works have been agreed by the Academy, relevant refurbishment surveys have been completed and the works are being undertaken by appropriately trained and competent contractors using approved methods, under appropriately controlled conditions. (If yes, attach methodology statements, if No works must not commence and Advice must be sought from an appropriately competent person)		Yes	No
Permission to Work:			
Date(s):		Times(s):	
School Duty Holder _____		Contractor name _____	
Signed _____		Signed _____	
Date _____		Date _____	
Handover Area checked following works to ensure no asbestos containing materials have been disturbed		School Duty Holder _____	
		Signed _____	
		Date _____	